

## KNOX GALLERY Monterey Library

452 Main Rd, Monterey, MA 01245

December 5, 2014 – January 31, 2015

Opening reception: Friday, December 5, 6-7:30pm

- 1 piece of work per artist, all media accepted. Exhibition open to all Monterey artists and friends.
- All work must be hand delivered to the Gallery, framed and ready to hang. Frame must be wired or have firm hangers that are not visible when the piece is hung. (If your work has special installation requirements please provide us as much advance notice as possible.)
- “INTENT TO ENTER” form (p.2) **MUST BE SENT** to Circle Round c/o MaryPaul Yates, PO Box 647, Monterey, MA 01245 or scanned and emailed to: [mpy@yatesdesign.net](mailto:mpy@yatesdesign.net) to arrive by Nov. 15.
- **WORK MUST BE HAND DELIVERED** to the library during regular library hours, Mon., Dec.1, 7-9pm or Tues., Dec.2, 9:00am-noon. **No late entries can be accepted.**
- Work must be picked up in person on Mon., Feb.2, 7-9pm, or Tues., Feb.3, 9:00-noon. In the event that the artist is unable to pick up work it is the artist’s responsibility to make arrangements to have someone else do so. There is no available storage space!
- Please attach Identification labels (on right of this page) to work prior to delivery. Please place one label on the front and one on the back.
- Artists are encouraged to submit a bio, artist statement or other information on 8.5"x11” piece of paper for inclusion in “artists notebook” on display in Knox Gallery.
- Questions? [mpy@yatesdesign.net](mailto:mpy@yatesdesign.net) or Julie Shapiro - 413.528.9312

When work is submitted, please cut & attach one of tags below to front (to help us make list) and one securely to back of work (for permanent identification). Please copy both pages of this form for your own records before cutting tags and before submitting “Intent to Enter” (page 2).

We will make every effort to include all work submitted.

Tags to attach to submitted work ↓

### FRONT

Artist Name \_\_\_\_\_

Title of Work \_\_\_\_\_

medium \_\_\_\_\_

size with frame \_\_\_\_\_

Price or NFS \_\_\_\_\_

### BACK

Artist Name \_\_\_\_\_

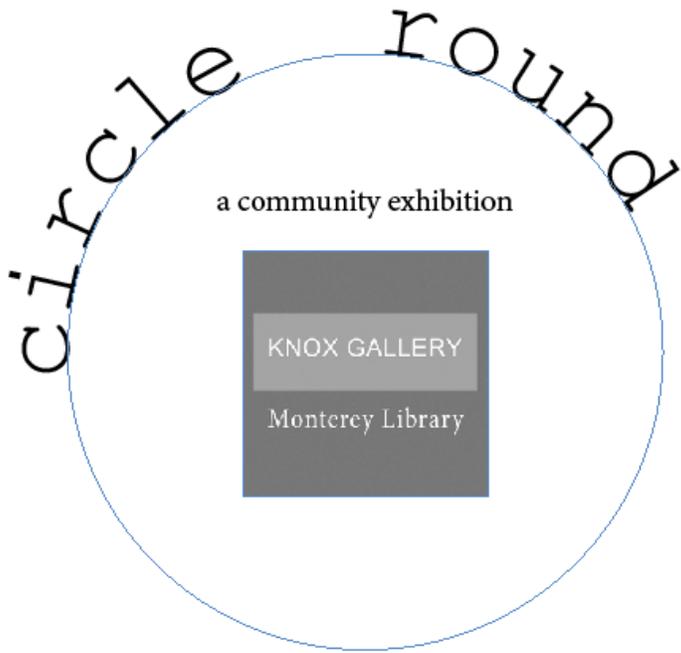
Title of Work \_\_\_\_\_

Media \_\_\_\_\_

Price or NFS \_\_\_\_\_

Contact \_\_\_\_\_

Work must be marked with a price or NFS. Work is sold through the artist. Artists are asked to make a donation of 25% of sale price to Friends of the Monterey Library (tax deductible). All care will be taken in handling the work but the artist will assume risk for loss or damage



Artist Name \_\_\_\_\_

## “intent to enter”

THIS FORM MUST BE RECEIVED BY **November 15**

Please mail or scan and email to:

MaryPaul Yates, PO Box 647, Monterey, MA 01245

or mpy@yatesdesign.net

**NO LATE ENTRIES ACCEPTED**

Title of work \_\_\_\_\_

Media \_\_\_\_\_

Size \_\_\_\_\_

Price or NFS \_\_\_\_\_

Artist Signature/date \_\_\_\_\_

\_\_\_\_\_

Email \_\_\_\_\_

Primary Phone \_\_\_\_\_

Phone number is essential for sales contact and will be listed in notebook at library. Sales will be arranged directly with artist.

**PLEASE REVIEW ALL INFORMATION ON FIRST PAGE BEFORE SUBMITTING THIS ENTRY FORM**

**All care will be taken in handling the work but the artist will assume risk for loss or damage. We will make every effort to hang all work submitted. All work must be marked with price or NFS. 25% requested donation from sales to the Friends of the Monterey Library. This tax-deductible contribution helps support the Knox Gallery, Monterey Library and Library programming.**