

MEETING OF THE MONTEREY LIBRARY TRUSTEES
Held at the Monterey Library
April 7, 2014

PRESENT: Kenn Basler, Mickey Jervas, Beth Reiter
Laurie Shaw, Lisa Smyle and MaryPaul Yates
Library Director Mark Makuc
Absent - None

Meeting was called to order - 7:10pm.

MINUTES: The minutes of March 10, 2014 were accepted by motion made by Laurie and seconded by Kenn.

DIRECTOR'S REPORT: Due to its popularity and increased volume the Audio/Video section has been expanded. All weeding except for the picture books is completed

Mark and Will have signed up for a workshop to take place in Amherst in June for the Digital Commonwealth program. All manner of material, including Town Reports, Monterey News, any ledgers from the store, and we know not what else will be cataloged and available on-line.

The Annual Easter Egg Hunt is in the works. It will be held Easter Sunday, April 20th at 1pm. The eggs were purchased after Easter last year by a group of women headed by Kay Pratt.

The Summer Saturday morning programming has been set. Total cost for all programs is \$1,625, with a \$400 grant from the Cultural Council already promised. An additional \$400 from the Council may available.

The woman from the Worchester office of CWMars who has previously taught a class in the Monterey library on e-books is available to give another. After some discussion, we decided to see if it could be scheduled for a Saturday morning in mid-May, perhaps just prior to Memorial Day.

Problems again with internet access, computers worked on Monday, but not Wednesday. Town Hall had some issues last week. Axia is supposed to fix the problem. [An update from the Eagle later in the week: It was discovered that this was something of an area wide problem.]

Evergreen has changed policy and it will now be possible to keep new fiction works and DVD's available in our library

for up to six weeks before making them available to other libraries.

There were some furnace problems which necessitated the purchase of a new blower motor at a cost of \$400. Even with the increase in oil usage this year, the budget is not in bad shape.

The Building Needs Committee has not started up yet, but will be starting - soon.

The Finance Committee called Mark concerning the increase in funds requested for FY15. Mark explained the need for a two and a half percent increase in order to be eligible for State Aid.

CHAIRMAN'S REPORT: Melissa e-mailed Lisa asking that staff members sign and return the acknowledgement sheets from the Town Employee Manuals. Lisa told her we would discuss this at our meeting. As there are errors in the Manual, especially concerning health benefits and AFLAC, we agreed that the Trustees would advise the Select Board that the staff would sign the acknowledgements with the caveat that the Manual be marked as a draft or otherwise noted as a work in progress.

Discussion followed on Town Meeting and what issues may be raised. This year the Select Board chose to break out wages from the balance of the operating budget. Mark had shown \$27,000 in wages and zero for salaries on the January Finance Committee budget request. The warrant shows the amount as "salaries". This may need to be clarified.

OLD BUSINESS: The question was raised again about use of cell phones in the library during the summer without having a policy in place. Mark pointed out that this may not be an issue since his new cell phone, which has AT&T service, receives only text no voice service at the library.

NEW BUSINESS: None

The meeting was adjourned at 8:15pm by motion made by Laurie and seconded by Beth.

NEXT MEETING: Monday, May 12, 2014 - 7:00

Agenda - Organization of Board
Submitted by: Mickey Jervas, Secretary