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MEETING OF THE MONTEREY LIBRARY TRUSTEES
Held at the Monterey Library
February 10, 2014

PRESENT: Kenn Basler, Mickey Jervas, Beth Reiter
Laurie Shaw, Lisa Smyle and MaryPaul Yates
Library Director Mark Makuc
Absent - No one

Meeting was called to order - 7:05pm.

MINUTES: The minutes of January 13, 2013 were accepted by motion made by Laurie and seconded by Beth.

DIRECTOR'S REPORT: CWMars deliveries are again, or still, messed up. Deliveries are coming two hours early, so that if Mark wants to meet with the driver, or update our shipment, it is somewhat undoable. We are receiving Montgomery bins, again. If Mark had been here he could have sent back those bins. Not enough bins are being provided so DVD cases are being jammed into overloaded bins and breaking.

Wiring for the fiber optics is now completed, as far as the electrician's work goes. So, wires are no longer dangling in the kids' corner.

We received a \$400 grant from the Cultural Council. Mark was told that he may be able to receive more from them, possibly doubling the amount, if he reapplies. MaryPaul said the Friends also received some funds. *Money actually goes directly to artists displaying at the Knox Gallery*
Mark has already spoken to the Bubbleman, Tom Selig and another performer about programs for this summer.

Year end financial information was finally received from the Town so Mark was able to produce our Semi Annual Financial Report for the first half of FY 2014 which ended December 31, 2013. We reviewed copies of the report and find that we are basically doing well.

Mark has again spoken to the Select Board about the lack of access to the Accountant and the Treasurer. Both have other jobs, which while understandable makes them inaccessible at regular hours. They are also not doing their jobs to a satisfactory level as far as we can see.

Building Needs Committee is shaping up. In addition to Lois Storch and Erica Stern, Will Marsh has joined. Carol Ingher, Walter Ritter and Susan Gallant will be members at large. MaryPaul and Kenn agreed to represent the Trustees.

Discussion followed on a policy for cell phone use. Mark surveyed the library staff; to date none had any issues with Skype users. The staff also doesn't want to be the cell phone police. As part of the computer services we offer Skypers have been holding conversations for some time. We discussed cell phone use versus Skyping. Should a policy restrict ringers, ask for long conversations to be held outside? It was agreed that we need more thought on this and perhaps we should ask the Skypers for their input.

The new Town Employee Manuals were passed out and reviewed by the Trustees. Mark questioned the requirement for a full 35 hours work week to be eligible for health insurance. He thought Berkshire Retirement required benefits with a 20 hour work week. Mickey will follow-up on this point. Mark also pointed out that the OBRA retirement system required of all part-time employees paid back only 2.18% and had an annual fee of \$20. This is a huge injustice to these workers as they are giving an insurance program 7.5% of their salary with no return benefit. Mark also questioned AFLAC being offered to full time employees only as it had been previously offered to part time fire department personnel and there is no cost to the Town. Disciplinary action being handled by the Select Board was also a concern as traditionally this is a duty of the Trustees.

CHAIRMAN'S REPORT: None

OLD BUSINESS: None

NEW BUSINESS: Kenn, the Trustee representative to the Wilson-McLaughlin Scholarship committee; pointed out that applications were due April 1st.

The meeting was adjourned at 8:25pm by motion made by Kenn and seconded by MaryPaul.

NEXT MEETING: Monday, March 10, 2014 - 7:00

Agenda - Meet with Friends to discuss financial status, fund raising and goals for this year.

Submitted by: Mickey Jervas, Secretary