

*Corrected - Accepted
October 20, 2014*

MEETING OF THE MONTEREY LIBRARY TRUSTEES
Held at the Monterey Library
September 8, 2014

PRESENT: Kenn Basler, Mickey Jervas, Beth Reiter
Laurie Shaw, Lisa Smyle and MaryPaul Yates
Library Director Mark Makuc
Absent - No one

Meeting was called to order - 7:08pm.

MINUTES: The minutes of June 24, 2014 were accepted by motion made by Laurie and seconded by Lisa.

DIRECTOR'S REPORT: There are still some problems balancing the Town books. A member of the Finance Committee visited the library to review and help clarify some of the issues. It looks like there is an end in sight. How to resolve issues with Verizon and make sure payments are properly applied in the future remains to be seen.

Mark distributed copies of the FY14 Financial Report and Circulation Data for our review. Maintenance costs were down while general expense items came in slightly over budget. The net result left us about \$200 to the good. Although some items showed an increase, circulation numbers in general showed a disappointing 2.5% drop. A quick survey of neighboring libraries revealed they also experienced a decrease in circulation numbers.

Mark attended a Round Table meeting in Great Barrington on September 2nd where Kristi Chadwick of Easthampton was welcomed as the new Advisor for Small Libraries for MLS. Kristi replaces the recently retired Mary King.

ILL is no longer located in Quincy. The system for Inter Library Loans has been replaced with "Clio in the Cloud". This new, very updated system seems to be working well and we can expect to be able to get materials from all over the world.

MLS has an E-book Pilot Program. The State will be buying a huge collection of e-books and establishing different ways to rent/borrow e-books.

MBLC has a great web site which Mark brought up on screen for us. Called MBLC Libguides it is a great contact and information source, including an update to our trusty Trustees [Gray Book] Handbook which has not been updated in many years.

On Wednesday, October 29th there will be a "Small Library Forum" presented by MLS. Mark plans to attend and hopefully some of the Trustees will join him.

Summer Reading Program: 54 kids signed up; 13 received certificates for a FREE ice cream at the General Store. There were different criteria for receiving a certificate including 15 hours of reading, being read to, etc.

The five Saturday Morning Summer Programs resulted in an attendance of 150 with the opening program of Jeff Boyer's "Fun with Energy" having 33 and the closing program Jim Snack's "Science of Magic" bringing in 57.

Mark presented the Trustees with the MBLC's Massachusetts Public Library Construction Program Agreement for their signatures. The Agreement consists of 25 "assurances" which we agree to follow as a part of the Planning and Design Grant.

Lauren Stara, grant contract manager, visited the library and toured alternative sites for its location [the Town property behind the fire house and the Wilson-McLaughlin property]. She recommended getting a library consultant on board for the building program even before the committee is established. Mark spoke to and recommended to the board Karen Klopfer of Pittsfield. Karen who was the Bookmobile librarian and worked for WMRLS as a consultant is familiar with Monterey and our library. By motion made by Kenn and seconded by Laurie the board unanimously agreed to hire Karen for the position.

Rosemary has agreed to extend her hours and fill Will's Friday 4pm-8pm shift.

Mark will be applying for Cultural Council Grants which are due to the council by October 15th.

CHAIRMAN'S REPORT: None