REPORT ON THEANNUAL TOWN MEETING

TOWN OF MONTEREY, MAY 7, 2016

On May 7, 2016, 121 people qualified to vote in Town Meeting gathered in the fire house of the Town of Monterey at 9:30 am.
Proceeding to the articles of this meeting, the following actions were taken on the following articles:

ARTICLE 1. To hear and act on the reports of all Officers, Agents and Committees of the Town.

This article was unanimously passed over.

ARTICLE 2. To see if the Town will vote to fix the salaries as indicated below to be paid to elected officials for the period July 1, 2016, to June 30, 2017, pursuant to the provisions of Chapter 41, Section 108, of the General Laws, or take any other action relative thereto.

Select Board Chair	$4,474
Select Board 2nd	$4,474
Select Board 3rd	$4,474
Assessors Chair	$4,162
Assessors 2nd	$4,162
Assessors 3rd	$4,162
Board of Health Chair	$ 416
Board of Health 2nd	$ 416
Board of Health 3rd	$ 416

VOTE: YES - UNANIMOUS

ARTICLE 3. To see if the Town will vote, pursuant to the provisions of Section 53E ½ of Chapter 44 of the General Laws, to authorize the establishment of revolving funds for the purposes outlined below. Expenditures from said funds shall not exceed the amount of funds received in the respective accounts or authorized below, shall come from any funds received by the respective boards and officers for performing services, shall be used solely for the purpose of coordinating and carrying out the programs delineated and shall be expended for payment only by authorization of the Town Treasurer:

Inspector Fees Revolving	$10,000
Board of Appeals Revolving	$3,000
Wetlands Protection Revolving	$5,000
Outside Consultant Revolving	$10,000
Composting Bins Revolving	$2,000
Bldg & Fire Insp Education Revolving	$1,000

,or take any other action relative thereto.
The Finance Committee supports approving this article.

VOTE: YES – UNANIMOUS

ARTICLE 4. To see if the Town will raise and appropriate certain sums of money, including appropriation and transfers from available funds, to defray charges and expenses of the Town, including salaries of certain Town Officers and employees, debt and interest, and provide for a Reserve Fund for the ensuing year, or raise, appropriate or transfer any other sum of money.

Account	Description	FY 16	FY17	Increase
		APPROVED	REQUEST	Decrease
100	*GENERAL GOVERNMENT*			
114	Moderator	306.00	312.00	6.00
122	Select Board Elected	13,158.00	13,422.00	264.00
122	Select Board Expenses	7,000.00	7,000.00	0.00
124	Temporary Employee	2,000.00	2,000.00	0.00
131	Finance Committee Expenses	150.00	150.00	0.00
	Finance Committee Clerk	0.00	1,000.00	1,000.00
132	Town Reserve Fund	27,000.00	27,000.00	0.00
135	Town Accountant Salary	13,831.00	14,108.00	277.00
135	Town Accountant Expenses	250.00	500.00	250.00
141	Assessors Elected	12,240.00	12,486.00	246.00
141	Principal Assessor Salary	38,239.00	39,004.00	765.00
141	Assessors Clerk Wages	8,781.00	8,957.00	176.00
141	Assessors Expenses	7,250.00	6,750.00	(500.00)
141	Assessors Software	16,859.00	16,959.00	100.00
145	Treasurer Elected Salary	14,858.00	14,858.00	0.00

145	Treasurer Expenses	3,130.00	7,850.00	4,720.00
145	Treasurers Tax Titles	5,000.00	5,000.00	0.00
146	Tax Collector Elected Salary	18,360.00	23,075.00	4,715.00
146	Tax Collector Expenses	4,300.00	4,300.00	0.00
147	Tax Collector Software	4,800.00	5,292.00	492.00
148	Bank Charges	640.00	1.00	(639.00)
151	Town Counsel	11,479.00	11,709.00	230.00
151	Town Counsel Expenses	1,500.00	1,500.00	0.00
153	Monterey Municipal Lighting Plant Annual Assessment	1,000.00	0.00	(1000.00)
158	Meeting Warrants Printing & Postage	1,000.00	1,000.00	0.00
	Town Administrator	0.00	35,000.00	35,000.00
159	Administrative Assistant Salary	45,470.00	46,380.00	910.00
160	Procurement Expenses	1.00	0.00	(1.00)
161	Town Clerk Elected Salary	17,559.00	19,210.00	1,651.00
161	Town Clerk Expenses	6,049.00	6,049.00	0.00
162	Election	8,586.00	8,586.00	0.00
163	Registration	331.00	331.00	0.00
164	Street List/Census	2,000.00	2,000.00	0.00
164	Street List/Census Expenses	750.00	750.00	0.00
165	Assistant Town Clerk Wages	5,000.00	1000.00	(4,000.00)
171	Conservation Comm.	750.00	750.00	0.00
175	Planning Board Clerk Wages	1,500.00	1.00	(1,499.00)
175	Planning Board expenses	1,565.00	1,565.00	0.00
176	Board of Appeals expenses	2,100.00	500.00	(1,600.00)
176	Board of Appeals Clerk	1.00	1.00	0.00
192	Meeting Hall	975.00	0.00	(975.00)
195	Town Report	1,100.00	1,100.00	0.00
196	Town Offices	30,000.00	35,000.00	5,000.00
197	Computer Software & Supplies	8,000.00	8,000.00	0.00
197	Broadband Services (town hall, lib and fire dept)	6,500.00	6,500.00	0.00
198	Accounting/Treasurer Software	8,050.00	9,660.00	1,610.00
	Subtotal	**359,418.00**	**406,616.00**	**47,198.00**
200	***PROTECTION, PERSONS & PROPERTY***			
209	Constable	600.00	612.00	12.00
210	Police Chief Salary	71,910.00	73,348.00	1,438.00
210	Sergeant Salary	51,510.00	52,540.00	1,030.00
210	Part Time Officer Wages	52,230.00	53,275.00	1,045.00
210	Police Expenses	32,984.00	28,204.00	(4,780.00)
212	Police Rental Facilities	3,600.00	1.00	(3,599.00)
220	Fire Dept. Vehicle Equipment Maintenance	50,200.00	30,700.00	(19,500.00)
221	Berk. Cty. Sheriff Comm.	9,361.00	9,642.00	281.00
222	Fire Dept Calls	61,500.00	61,500.00	0.00
222	Fire Dept Training/Education	30,000.00	1.00	(29,999.00)
222	Fire Dept. Utilities & Facilities Rental	0.00	47,000.00	47,000.00
240	Building Inspector Salary	28,387.00	28,955.00	568.00
240	Building Inspector Expenses	7,118.00	8,000.00	882.00
243	Plumbing and Gas Inspector	3,500.00	0.00	(3,500.00)
243	Plumbing /Gas Inspector Exp	100.00	100.00	0.00
244	Fire Inspector	2,850.00	2,999.00	149.00
245	Wiring Inspector	2,700.00	0.00	(2,700.00)
245	Wiring Inspector Expenses	100.00	100.00	0.00
246	Alternate Inspectors	500.00	0.00	(500.00)
247	Animal Inspector	900.00	900.00	0.00
292	Animal Control/Dog Officer	1.00	1.00	0.00
293	Animal Control Expenses	500.00	500.00	0.00
296	Tree Warden Salary	3,213.00	3,277.00	64.00
296	Tree Warden Expenses	20,000.00	20,000.00	0.00
	Subtotal	**433,764.00**	**421,655.00**	(12,109.00)

300	***EDUCATION***			
301	School Committee	1,224.00	1,248.00	24.00
310	Schools: Capital	43,097.00	46,159.00	3,062.00
310	Schools: Operating & Transporation	1,295,458.00	1,413,429.00	117,971.00
	Subtotal	**1,339,779.00**	**1,460,836.00**	**121,057.00**
400	***PUBLIC WORKS & FACILITIES***			
422	Highway Operations	165,000.00	170,000.00	5,000.00
422	Director Of Operations Salary	66,300.00	67,626.00	1,326.00
422	Foreman Wages	50,776.00	51,792.00	1,016.00
422	Hwy 2 Wages	47,879.00	48,837.00	958.00
422	Hwy 3 Wages	46,020.00	46,940.00	920.00
422	Hwy Overtime (not winter)	0.00	2,500.00	2,500.00
423	Salt and Sand	150,000.00	150,000.00	0.00
423	Supplies	43,944.00	0.00	(43,944.00)
423	Fuel	0.00	25,000.00	25,000.00
423	Winter Overtime	22,500.00	22,500.00	0.00
424	Public Lighting	3,100.00	3,100.00	0.00
427	Machinery & Tools	36,000.00	37,800.00	1,800.00
428	Town Garage	18,000.00	0.00	(18,000.00)
429	Highway Capital	90,000.00	110,000.00	20,000.00
430	Dam Inspection & Maint.	9,000.00	5,800.00	(3,200.00)
431	So. Berk. Waste District	3,220.00	3,460.00	240.00
433	Transfer Station Operations	81,600.00	85,000.00	3,400.00
433	Transfer Station Part Time Employees	25,200.00	35,124.00	9,924.00
435	Household Hazardous Waste	1,069.00	1,069.00	0.00
436	Group Purchasing Regional	600.00	600.00	0.00
491	Cemetery Maintenance & Lawn Care	25,350.00	25,350.00	0.00
495	Soldiers Graves	1,250.00	1,250.00	0.00
	Subtotal	**886,808.00**	**893,748.00**	**6,940.00**
500	***HUMAN SERVICES***			
510	Board of Health Salary	1,224.00	1,248.00	24.00
510	Board of Health Expenses	400.00	300.00	(100.00)
510	Board of Health Clerk Salary	4,682.00	4,776.00	94.00
511	Sanitary Inspector Salary	23,568.00	19,000.00	(4,568.00)
522	Visiting Nurse	2,074.00	2,136.00	62.00
523	Berkshire Mental Health (The Brien Center)	752.00	752.00	0.00
529	Community Health Program	1,250.00	1,250.00	0.00
531	Berkshire South Regional Community Center	1,500.00	1,500.00	0.00
541	Council on Aging	2,500.00	3,000.00	500.00
543	Veterans Benefits	11,100.00	12,000.00	900.00
	Subtotal	**49,050.00**	**45,962.00**	(3,088.00)
600	***CULTURE & RECREATION***			
610	Library General	28,250.00	29,126.00	876.00
610	Library Wages	34,600.00	35,292.00	692.00
611	Library Maintenance	5,460.00	5,600.00	140.00
630	Park Commission	38,808.00	21,808.00	(17,000.00)
630	Lifeguard Payroll/Administrative fees	0.00	19,705.00	19,705.00
630	Parks Lawn maint., spring/fall clean up	6,500.00	6,500.00	0.00
641	Cultural Council	3,000.00	3,000.00	0.00
692	Memorial Day	1,700.00	1,700.00	0.00
	Subtotal	**118,318.00**	**122,731.00**	**4,413.00**
700	***DEBT SERVICE***			
700	Debt Service	0.00	0.00	0.00
	Subtotal	**0.00**	**0.00**	0.00
900	***MISCELLANEOUS EXPENSES***			
911	Berk. County Retirement	87,973.00	95,689.00	7,716.00

913	Employment Security	925.00	1,000.00	75.00
914	Health Insurance	155,000.00	167,805.00	12,805.00
914	Life Insurance	525.00	570.00	45.00
915	Medicare	11,500.00	12,500.00	1,000.00
945	Bonds & Insurance	60,000.00	70,000.00	10,000.00
	Subtotal	**315,923.00**	**347,564.00**	31,641.00
	Total Operating Expenses	**3,503,060.00**	**3,699,111.00**	196,051.00
	Special Articles	**769,997.00**	**1,130,218.00**	360,221.00
	Total	**4,273,057.00**	**4,829,329.00**	556,272.00
	Less Stabilization, Free Cash & Borrowing	**472,418.00**	**665,014.00**	n/a
	Total	**3,800,639.00**	**4,164,315.00**	n/a

VOTE: YES, AS AMENDED - UNANIMOUS

ARTICLE 5. To see if the Town will vote to accept MGL Chapter 40 Section 22F to authorize "any municipal board or officer empowered to issue a license, permit, certificate, or to render a service or perform work for a person or class of persons, may, from time to time, fix reasonable fees for all such licenses, permits, or certificates issued pursuant to statutes or regulations wherein the entire proceeds of the fee remain with [the Town of Monterey], and may fix reasonable charges to be paid for any services rendered or work performed by [the Town] or any department thereof, for any person or class of persons; provided, however, that in the case of a board or officer appointed by an elected board, the fixing of such fee shall be subject to the review and approval of such elected board", and to direct that such fees, and charges be paid into the town treasury, or take any other action relative thereto.

VOTE: YES - UNANIMOUS

ARTICLE 6. To see if the Town will vote to raise and appropriate the sum of $500 or any other sum for the Southern Berkshire Regional Emergency Planning Committee Town Assessment, or take any other action relative thereto.
The Finance Committee supports approving this article.

VOTE: YES - UNANIMOUS

ARTICLE 7. To see if the Town will vote to raise and appropriate the sum of $1,500 or any other sum for repairs and maintenance of the Bally Gally house on the former Wilson McLaughlin property, or take any other action relative thereto.
The Finance Committee supports approving this article.

VOTE: YES - UNANIMOUS

ARTICLE 8. To see if the Town will vote to appropriate the sum of $4,953 or any other sum from the Receipts Reserve Septic Loan Fund for the Community Septic Loan Program, or take any other action relative thereto.
The Finance Committee supports approving this article.

VOTE: YES – UNANIMOUS

ARTICLE 9. To see if the Town will vote to raise and appropriate the sum of $18,000 or any other sum for a Town Audit for Fiscal Year 2016, or take any other action relative thereto.
The Finance Committee supports approving this article.

VOTE: YES – UNANIMOUS

ARTICLE 10. To see if the Town will vote to appropriate the sum of $650,000 or any other sum to purchase and outfit a replacement Fire Truck, and to authorize the Select Board to trade in or sell at auction the Town's 1996 Fire Engine, and to authorize the Town Treasurer with the approval of the Select Board to borrow said amount or take any other action relative thereto. **2/3 vote required/secret ballot**
The Finance Committee supports approving this article.

VOTE: YES* 96 NO – 16

ARTICLE 11. To see if the Town will vote to raise and appropriate the sum of $42,915 or any other sum for the loan and interest on the Grader, or take any other action relative thereto.
The Finance Committee supports approving this article.

VOTE: YES – UNANIMOUS

ARTICLE 12. To see if the Town will vote to raise and appropriate the sum of $56,266 or any other sum for the loan and interest on Fire Department Rescue Vehicle and Hydraulic Tools, or take any other action relative thereto.
The Finance Committee supports approving this article.

VOTE: YES – UNANIMOUS

ARTICLE 13. To see if the Town will vote to raise and appropriate the sum of $27,637 or any other sum for the loan and interest on the F550, or take any other action relative thereto.
The Finance Committee supports approving this article.

VOTE: YES – UNANIMOUS

ARTICLE 14. To see if the Town will vote to raise and appropriate the sum of $10,386 or any other sum for the loan and interest on the SBRSD bond, or take any other action relative thereto.
The Finance Committee supports approving this article.

VOTE: YES – UNANIMOUS

ARTICLE 15. To see if the Town will vote to raise and appropriate the sum of $30,000 or any other sum for Bridges, Roads and Culverts and to create a Stabilization Fund in said name; or take any other action relative thereto. **(2/3 vote required)**
The Finance Committee supports approving this article.

VOTE: YES – UNANIMOUS

ARTICLE 16. To see if the Town will vote to raise and appropriate the sum of $150,000 or any other sum for the Stabilization Fund, or take any other action relative thereto. **(2/3 vote required)**
The Finance Committee supports approving this article.

VOTE: YES – UNANIMOUS

ARTICLE 17. To see if the Town will vote to raise and appropriate the sum of $20,000 or any other sum to be deposited in a Stabilization Fund for the Retiree Health and Life Insurance; or take any other action relative thereto. **(2/3 vote required)**
The Finance Committee supports approving this article.

VOTE: YES – UNANIMOUS

ARTICLE 18. To see if the Town will vote to appropriate the sum of $10,061 or any other sum from the Group Health Life Stabilization Fund for the Retiree Group Health/Life Insurance Benefit, or take any other action relative thereto. **(2/3 vote required)**
The Finance Committee supports approving this article.

VOTE: YES – UNANIMOUS

ARTICLE 19. To see if the town will vote to authorize and direct the Assessors to appropriate $38,000 or any other sum, and to transfer said sum from Free Cash to reduce the tax levy for the fiscal year beginning July 1, 2016, or take any other action relative thereto.
The Finance Committee supports approving this article.

VOTE: YES – UNANIMOUS

ARTICLE 20. CITIZEN PETITION To see if the Town will vote to raise and appropriate the sum of $40,000 or any other sum for the renovation of the Wilson-McLaughlin House at 468 Main Rd, or take any other action relative thereto.
The Finance Committee does not support approving this article.

VOTE: YES – UNANIMOUS

ARTICLE 21. To see if the Town will vote to allow the Treasurer to use available funds in the Treasury or, with the approval of the Select Board, to borrow money in anticipation of reimbursement by the Commonwealth of Massachusetts on account of Highway Capital Funds, in accordance with Massachusetts General Laws Chapter 44, Section 6A, and to issue notes therefore for a period not to exceed two years from this date, and the proceeds from such reimbursement shall be applied to discharge the loan, or take any other action relative thereto.

VOTE: YES – UNANIMOUS

ARTICLE 22. To see if the Town will vote to authorize the Treasurer, with the approval of the Select Board, to borrow money from time to time in anticipation of the revenue of the financial year beginning July 1, 2016, in accordance with the provisions of Massachusetts General Laws Chapter 44, Section 4, and to issue a note or notes therefore, payable within one year, and to renew any note or notes as may be given for a period of less than one year, in accordance with General Laws Chapter 44, Section 17, or take any other action relative thereto.

VOTE: YES – UNANIMOUS

ARTICLE 23. To see if the Town will vote pursuant to G.L. c. 268A, section 21A, to authorize commissions or boards to appoint members to any office or position under the supervision of such commission or board, or take any other action relative thereto.

This article was unanimously passed over.

ARTICLE 24. To see if the Town will vote to appoint any committee or officers, or any other officer of the Town with instructions, authority or indemnity thought best, or take any other action relative thereto.

This article was unanimously passed over.

ARTICLE 25. To see if the Town will vote to authorize any Town board to appoint any member thereof to another office or position for the term provided by law (if any), otherwise for the term not to exceed one year, and to fix the salary and compensation in accordance with Massachusetts General Laws Chapter 41, Section 4A, or take any other action relative thereto.

This article was unanimously passed over.

ARTICLE 26. To see if the Town will vote to approve the addition to the Monterey Zoning Bylaws section 4.3 Special Regulations, 4.3.3 **Secondary Dwelling Units:**

4.3.3 Secondary Dwelling Units
Purpose and intent
1). To provide homeowners with a means of obtaining rental income, companionship, security, and services.
2). Add moderately priced rental units to the housing stock to meet the needs of smaller households and make housing units available to moderate income households who might otherwise have difficulty finding housing;
3). To provide housing units for persons with disabilities;
4). To protect stability, property values, and the residential character of a neighborhood.
Regardless of the district in which they are located, Secondary Dwelling Units are only permitted on lots of at least 2 acres that have a minimum of 200 feet of road frontage.
Definitions
Gross Floor Area: The sum of the floor area of the spaces within the residential conditioned building space measured to the exterior surfaces of the outside walls, including basements, mezzanines and intermediate floor levels. Exemptions include non-enclosed areas, balconies, porch roof overhangs and any non-enclosed areas whether covered by a roof or not. Attached utility structures such as a garage or carport would be exempt from the gross square footage.

Primary Dwelling Unit: The Primary Dwelling Unit of which the SDU is a part, or, if detached, the single family dwelling on the lot on which the SDU is located.
Secondary Dwelling Unit: A Secondary Dwelling Unit (SDU) is a self-contained housing unit that is either part of a single-family dwelling, or may be detached, and is located on the same lot and complies with the provisions of this bylaw.
Procedure and Requirements
1). The Building Commissioner may issue as a matter of right a Building Permit authorizing the construction of an SDU if the following conditions are met:
(a) Only one SDU may be created on a lot.
(b) The lot is a minimum of 2 acres and has a minimum of 200 feet of road frontage.
(c) The Secondary Dwelling Unit must be within 100 feet of the Primary Dwelling Unit.
(d) The gross floor area of an SDU (including any additions) shall not be greater than 800 square feet.
(e) Only one dwelling unit at a time, either Secondary or Primary, on the lot shall be rented.
(f) A minimum of two off-street parking spaces per dwelling unit must be provided for a minimum of four parking spaces to serve the primary dwelling unit and the SDU.
(g) A home occupation may be allowed in the primary dwelling unit and/or the SDU. Additional parking is required as per Section 6.0 General Regulations, Parking.
The Planning Board supports this approving this article.

VOTE: YES* - 92 NO - 5

ARTICLE 27. CITIZEN PETITION. To see if the Town will vote to ban the use of beaver traps.

This article was unanimously passed over.

ARTICLE 28. CITIZEN PETITION. To see if the Town will vote to ban the use of herbicides in Lake Garfield and Brewers Pond for a period of one year.

VOTE: YES*, AS AMENDED 120 NO - 1

ARTICLE 29. CITIZEN PETITION. To see if the Town will overturn mandated tax from private group targeting deeds with water rights.

This article was unanimously tabled because it is too broad.

ARTICLE 30. In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn inhabitants of said Town qualified to vote in the elections and Town affairs to meet in the Fire Station of the Monterey Fire Company, Ltd. 411 Main Road in said Town on **Tuesday, May 10, 2016, at 12:00 o'clock p.m.** and then and there to vote their ballots for the election of the following Town officers:

One member of the Board of Appeals for five years
One member of the Board of Assessors for three years
One member of the Board of Health for three years
One member of the Cemetery Committee for three years
One Constable for three years
One member of the Finance Committee for three years
Two Library Trustees for three years
One Library Trustee for one year
One Moderator for one year
Two members of the Park Commission for three years
One member of the Planning Board for five years
One member of the Planning Board for 2 years
One member of the Select Board for three years
One Tax Collector for three years
One Town Treasurer for three years
One Tree Warden for one year

All of the above will be voted upon by official ballot provided at the election place by the Town Clerk and Election officers.

And to vote upon the following question: Shall the Town of Monterey be allowed to assess an additional $500,000 in real estate and personal property taxes for the purposes of general operating expenses for the fiscal year beginning July 1, 2016?

Yes_____ No_____

And to vote upon the following question: Shall the Town of Monterey be allowed to exempt from the provisions of Proposition 2 ½ so called, the amount required to pay for the bond(s) issued for the purchase and outfitting of a 2016 fire truck for the Fire Department?

Yes _____ No _____

And to vote upon the following question: Shall the Town of Monterey be allowed to exempt from the provisions of proposition 2 ½, so called, the amounts required to pay for the bonds to be issued in order to fund the Town's share of the costs of construction, installation and start-up of a regional broadband network, including the payment of all costs incidental or related thereto, such project to be carried out by the Town's Municipal Light Plant acting as a member of a cooperative of such Plants formed under Chapter 164, Section 47C of the General Laws?

Yes _____ No _____

The polls will be open at 12:00 noon and remain open until 7:00 o'clock p.m. in the evening.

There being no further business to be brought before this Town Meeting, the Moderator entertained a motion, which was seconded to adjourn at 1:50 pm.

Respectfully submitted,

Jennifer M. Brown
Town Clerk, Town of Monterey

A TRUE COPY
ATTEST

JENNIFER BROWN