

Corrected & Accepted
April 9, 2018

MEETING OF THE MONTEREY LIBRARY TRUSTEES
Held at the Monterey Library
March 5, 2018

PRESENT: John Higgins, Mickey Jervas and Lisa Smyle
Library Director Mark Makuc
Via Skype - MaryPaul Yates, on Sabbatical
Absent - Shannon A Castille
Guest - Ann Canning

Meeting was called to order - 7:03pm.

MINUTES: The minutes of February 5, 2018 and February 11, 2018, were corrected and accepted by motion made by John and seconded by Mickey.

DIRECTORS REPORT: Mark introduced Ann Canning to the Trustees. Mark invited Ann to the meeting as she is considering a run for the vacant seat on the Board.

The Easter Egg Hunt is scheduled for 1pm on Easter Sunday, April 1st. With Gareth out on medical leave Mark informed Sgt Brian Fahey that police coverage has been provided to get the anxious hunters safely across Route 23 from the church steps to the library hunting grounds. Brian will let the on duty officer know.

The Housatonic Heritage Foundation has withdrawn support of our oral history project. To date we have about 40 hours of interviews, a good amount of which have been submitted to UMass to be placed on line. The balance still needs to be transposed. Wendy and Mark have talked about going to the Cultural Council and others for support.

The MBLC sent an information sheet showing various facts about the library, before and after the building project. Mark was able to provide them with an update on details.

Marya and Autumn have almost completed the inventory of first floor furniture and fixtures. They have set up a computer program to lay out what furnishing can go to the Fire House for our interim library. When that is complete we can decide what we will keep and what will be sold.

To date the Friends have paid EDM \$48,000 for design work done this winter. It is good we were able to raise the money to keep everything moving forward.

The first MBLC grant payment of \$371,135 will be disbursed shortly.

Kenn informed Mark we need to have an article on the warrant for FY19 to pay interest on bond money. The Select Board and Finance Committee have scheduled a meeting with Bond Counsel for March 21st [or 28th]. The Trustees will have a presence at the meeting.

Permitting: Currently the following is underway;

- A. Mark met with a National Grid representative about our proposal to move the street light from the library side of the street to in front of the Hebert Corner house opposite the library. Shawn has also had a discussion with them. National Grid agrees it is a workable situation and it is "in the works."
- B. Mark met with the Board of Health [Peter Kolodziej, John, Roy and Melissa] about the septic system. Peter suggested a rather complex system with pumps, etc. Mark told the Board of Health that he would review with Marc Volk and asked that in the meantime would they please write both the Planning Board and the ZBA to say that they approve our plan with the exception of stream and pond by-law infringements.
- C. Notice of Intent has been filed with the Conservation Commission and we are scheduled for their March 14th meeting at 6pm. Marc Volk will attend this meeting to present the plan and answer any questions. Our plan calls for disturbing 6,000 sq ft of riverfront, thus we need to restore 12,000 sq ft of previously disturbed frontage. This is the land Mark has been discussing with Gould Farm. The Monterey Land Trust holds the restriction on the Gould Farm land and they are okay with our plan to mitigate this 12,000 sq ft area. The Land Trust will write a letter to the ConCom giving their okay. The Department of Fisheries and Wildlife has decided that there are no endangered turtles on the property, so there will not be a 90 day review. DEP wants to know how drainage will be handled.
- D. Mark attended the February 22nd meeting of the Planning Board where he learned that because of the proposed parking lot they will require a full site review, which allows 90 days for a decision. Mark and several members of the Trustees will attend the March 8th Planning Board meeting with the documents requested for the site review. Documents include

details of the lot, slope detail, drainage, etc.; and a construction estimate.

- E. The Zoning Board of Appeals hearing is scheduled for March 28th at 3pm. It has been brought to our attention that as of a Special Town Meeting on February 26, 2015 the zoning by-laws were amended to read that soil retaining walls, together with stairs, walkways, etc. were no longer considered structures and therefore not subject to setback restrictions. The retaining wall for the parking lot will therefore not be under review by the ZBA.

EDM has revised the plans and sent them to the estimator. Mark told Tim that we needed to have time to review the revised plans and estimate before meeting with EDM again. We will probably need several meetings before finalizing plans for construction drawings.

It was agreed that fundraising should probably reach out to local banks and realtors now.

CHAIR'S REPORT: Lisa attended the All Board Meeting on February 26th. There was a good turnout with most boards represented. Council on Aging and School Board committee member brought up ongoing issues with the accountant. Lisa added the library to that list. Don Torrico mentioned that existing building permits could be found on-line.

February 27th, Lisa attended the Monterey Vulnerability Preparedness meeting. Monterey got a grant to study how vulnerable we are to storm and flood damage, and if we are prepared to meet these dangers. The Berkshire Regional Planning Commission is running the program and most of the money granted will go to them. In all likelihood, the eastern part of the state, the Cape, Nantucket, Martha's Vineyard; will be found to be most vulnerable.

OLD BUSINESS: None.

NEW BUSINESS: None.

The meeting was adjourned at 9:10pm by motion made by John and seconded by Mickey.

NEXT MEETING: Monday, April 9, 2018 - 7:00pm

Agenda - Prepare for Town Meeting
Review Summer Programs
Building program

Submitted by: Mickey Jervas, Secretary