

MEETING OF THE MONTEREY LIBRARY TRUSTEES
Held at the Monterey Library
October 7, 2019

PRESENT: Ann Canning, John Higgins, Mickey Jervas
and Lisa Smyle
Via Face Time: MaryPaul Yates
Absent: Shannon Castille
Library Director: Mark Makuc
Guests: Julie Shapiro, Knox Gallery Committee

Meeting was called to order - 7:06pm.

MINUTES: The minutes of September 9, 2019 were corrected and accepted by motion made by John and seconded by Lisa.

CHAIR'S REPORT: Ann gave an update on the status of the KI furniture repairs and replacements. Servicemen from PSI, our dealer for the shelving and furniture in the library, came on August 30th. Mark and Mickey were present to discuss the various issues and oversee the work. As much as could be was completed that day, several pieces either needed to be reordered or were on back order. When they return they will examine the computer table to see what needs to be done to correct the sag in the center of the table. MaryPaul helped Ann identify each fabric used in the chairs so that can be incorporated into the library maintenance book.

GALLERY REPORT: Julie reported on progress made by the Gallery committee. Through the support of the Friends they were able to purchase a system for hanging pictures from the ceiling railing so that pictures can be hung over original plaster walls without nailing. They found they need a few more pieces and will be purchasing them. Mark had pointed out to Julie that there is plenty of storage space in the kitchenette and storage room, as well as the basement, so that storage pieces are not needed. Instead the Gallery is looking to purchase one piece for their guest book and information, and several display stands that can be put in storage when not in use. Numerous artists have expressed a desire to have wine served at their openings. MaryPaul will follow up with Melissa Noe, Town Administrative Assistant, to get the details as to what is required by the town.

DIRECTOR'S REPORT: According to figures received from the accountant we spent \$24 over budget for FY19.

Mark handed out his financial report which was reviewed. Circulation report followed which showed a decrease in activity. Taking into account the year that was our FY19, it is amazing that we fared on all fronts as well as we had.

Saturday, October 19th, will be the restart of our Oral History tapings. The 19th will be devoted to the Monterey News. Will Marsh, long time editor as well as trustee and library staff member, will be in town and able to join the discussion.

NEW BUSINESS: None

OLD BUSINESS: None

The meeting was adjourned at 9:06pm by motion made by MaryPaul and seconded by Lisa.

NEXT MEETING: Monday, November 18, 2019 6:30pm

Agenda - Director's Evaluation
Building progress

Submitted by: Mickey Jervas, Secretary