

Corrected & accepted
4/24/23

MEETING of the MONTEREY BOARD of LIBRARY TRUSTEES
Held at the Monterey Library and via Zoom
March 20, 2023

PRESENT: John Higgins, Mickey Jervas, Judy Kaminstein,
Rebecca Wolin and Cheryl Zellman

Via Zoom: Nancy Kleban

Director: Mark Makuc

Absent: No one

Guests: Rob Hoogs, Historical Society

Meeting was called to order 7:03pm.

MINUTES: The minutes of February 13, 2023 were corrected and accepted by motion made by Rebecca and seconded by Judy. The vote to accept was unanimous.

FRIENDS: No report

HISTORICAL SOCIETY: Rob reported that they are starting to get ready to open their basement to the public and to people who want to study some of the historical documents. Their monthly talks have been well attended. They will be setting up a new display in The 1931 Room for the summer.

DIRECTOR'S REPORT: Mark met with Police Chief Brian Fahey to request a police detail for the Egg Hunt on Sunday, April 9th. Brian brought up the problem of people being stranded without power during the recent snow storm. He asked what the library could offer people at these times. Mark said that The 1931 Room and event space can be open at any time. If the police determine that a need exists, they should contact Mark and he will open up the space.

The gas has been connected to the fireplace and the log set installed. We now have a fire in the fireplace.

Mark keeps receiving requests for use of the event space, most are easily handled however a recent one was a bit different. Nancy Monk asked Mark if a Reiki session could be held in The 1931 Room on a Saturday in the latter part of April. After getting more detail about the program Mark decided it was a suitable use.

The Job Descriptions for both the Director and Assistant Librarians were reviewed. Some small edits were made to both. Rebecca made a motion, seconded by Cheryl, to accept the two Job Descriptions as edited. The vote to accept was unanimous.

The Select Board and Finance Committee have not reinstated sick pay for the staff and salary for the director in the proposed library operations budget for FY24, as was both discussed with the boards and sent in writing in February. The Trustees will re-present these figures at the Select Board's March 22nd meeting.

CHAIR: John reported that the Strategic Planning Committee Open House was well attended and some feedback as to what people would like to see at the library was received. Judy Kaminstein met with Friends Chair, Carey Vella, to discuss the Friends place in the library operations and what they would like to see at the library moving forward. Carey said she will send an email to the approximately 400 members of the Friends asking for their feedback. Mark spoke with the leader of the Southern Berkshire Kids play group which meets weekly in The 1931 Room. We actually just make the space available; they are independent of the library. They expressed their appreciation of having a location in Monterey.

POLICY SUB-COMMITTEE: The final copy of the Use of the Building policy had been sent to all Trustees. By motion made by Mickey, and seconded by Rebecca, a vote to accept the policy was taken. The vote to accept was unanimous.

OTHER: None

OLD BUSINESS: Masks. The conversation on masks which was suspended during the February meeting due to a lack of consensus was brought up. After a short discussion as to where the masking stood at various venues, it was agreed that the Trustees were comfortable with a policy of "Suggested but not required" masking. Rebecca made a motion, seconded by Judy, that we adopt this as our policy at this time. The vote to adopt was unanimous.

NEW BUSINESS: None

The meeting was adjourned at 8:45pm by motion made by Cheryl and seconded Judy.

NEXT MEETING: Monday, April 10, 2023, 7pm
In person and on Zoom

Agenda: Minutes
Friends report
Historical Society report
Director's report
Strategic Planning
Policy sub-committee
Town Meeting Preparation
Other

Submitted by: Mickey Jervas, Secretary