

Corrected &
accepted
9/9/19

MEETING OF THE MONTEREY LIBRARY TRUSTEES
Held at the Monterey Library
August 5, 2019

PRESENT: Ann Canning, Shannon Castille, John Higgins,
Mickey Jervas and Lisa Smyle
Via Face Time: MaryPaul Yates
Absent: No one
Library Director: Mark Makuc

Meeting was called to order - 7:13pm.

MINUTES: The minutes of July 1, 2019 were corrected and accepted by motion made by Lisa and seconded by John. The minutes of July 25, 2019 were corrected and accepted by motion made by John and seconded by Lisa.

DIRECTOR: Summer programs have been very successful to date. Saturday, August 3rd Live Animals from Leahey Farm were presented in the multi-purpose room with about 75 people in attendance.

Attendance is up with about 100 patrons on Saturdays. People are using the computers and study rooms, sitting in chairs and reading, and in general spending more time in the library.

The 4th payment of the MBLC grant has been received; the fiscal 2019 reports from the accountants have not. This next month Mark needs to fill out statistical reports for the state.

Mark handed out copies of P3's budget report dated August 2nd. The information was reviewed and discussed.

There are several major items remaining on the punch list. Exterior lighting is still not working properly. One issue was solved when it was found that tape was still covering some sensors. Interior automatic lighting is not all working as desired. We are waiting for a new sensor for one of the HVAC systems, at this time fresh air is not coming in. We are also waiting for a sensor for one of the toilets which is not flushing automatically. The rear handicap ramp railing is almost completed. Landscaping to the rear of the wall is not completed.

Mark has been working with Beth Parks, who is in charge of cleaning the library, about the time she will need to maintain our new facility. Beth used to spend 4 hours once a month in the old library, now 3 1/2 hours twice a month seems to be needed. This is still a work in progress. Some added time had been built into the budget, but probably not enough.

CHAIR'S REPORT: On Tuesday, July 30th Jennifer Tiso of PSI our furniture dealer and a representative from manufacturer KI visited the library and met with MaryPaul, John and Ann to discuss some issues with the furniture. They viewed each item that had been marked as questionable and will get back to us as to what they feel is appropriate action.

The subject of speakers at the Grand Opening was discussed. Subject to change, the following are scheduled to speak: Mary Kronholm, one of the commissioners on the MBLC, a member of the select board, Mark and Mickey.

OLD BUSINESS: MaryPaul made a motion, seconded by John, that the five pieces of outdoor sculpture that had been stored at her house during construction be returned to the library. After some discussion it was added to the motion that Mark and Julie Shapiro, of the Friends art committee, will decide on appropriate locations. Mark pointed out that several of the pieces are in need of a paint job and one has a broken base. John felt that this was not a matter for the trustees and the matter was dropped with no vote taken.

MaryPaul also brought up the matter of furniture for the multi-purpose room. Julie has been looking into cabinets needed for art shows. We also need to address furniture for everyday quiet use of the room. Because several of those involved currently are dealing with heavy schedules, Mickey asked if this could be tabled for the time being. Perhaps by the September meeting everyone's schedule will be more settled.

Discussion on various policies was also tabled till the September meeting.

NEW BUSINESS: Invitations to the grand opening have been printed and mailed to dignitaries and others. Some names were added to the list; their invitations will go out tomorrow.

The meeting was adjourned at 9:00pm by motion made by Lisa and seconded by John

NEXT MEETING: Monday, September 9, 2019 7pm

Agenda - Building progress

Grand Opening

Review financials and attendance for FY19

Submitted by: Mickey Jervas, Secretary