



## meeting minutes #1 CD

architecture

engineering

management

**project name:** Town of Monterey  
Library Addition

**project no.:** tom-4020

**meeting date:** 04.24.18

**issue date:** 05.08.18

**present:**

Mark Makuc-Library Director, Rob Todisco-Project Manager, Mickey Jervas, John Higgins, Lisa Smyle, Mary Paul Yates(online) -Trustees, Kenn Basler-Selectman, Julie Shapiro, Ann Canning-Residents, Tim Eagles, Dawn Eagles, Chris Wante, Rebecca Tamol-Kay-edm

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**distribution:** Attendees & Library Board of Trustees & Building Committee

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Reviewed Meeting Minutes #4 dated 01.02.18 & #5 dated 03.29.18.

- Both were voted on and passed.

Interior Finishes were reviewed:

- Carpet choices were discussed and narrowed down. The group liked the circle in the middle with 2 styles of carpet. Dawn will pull together carpets in the same family for the next meeting.
- Walls will be a white (tone will depend on carpet and finishes chosen).
- Bathroom finishes were looked at: Medium gray large stone look tile floor, subway tile for the walls in a soft white/urban putty.

LEED was reviewed

- \$1,500 Registration Fee to begin process.
- The library project will be aiming for LEED Certified which earns the project \$100,000 from MBLC. Silver level would earn the project \$120,000. The group agreed aiming for Certified will be fine.
- LEED v4 was reviewed with the group explaining the process and how the project will earn points toward Certification.
- The off site land protection will be used to seek an Innovation Credit.

CD Schedule was discussed

- CD drawings at 90% will be completed by May 16<sup>th</sup> and given to the library building committee to review. The committee will have until May 31<sup>st</sup> to review and make comments. During this time the Cost Estimator will be pricing out the set.
- Preliminary Schedule: June 20<sup>th</sup> drawings complete and go out to bid, 2 weeks after the walk-through, 2 weeks after the Sub-Bids, 2 weeks later for General Contractor bids. Construction could start in September.

Next Meeting:

- May 8<sup>th</sup> at 4 pm (*Has been changed to May 15<sup>th</sup> at 4pm*)
- Review finishes

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