
Select Board Meeting Minutes 1/3/17

Select Board Minutes of the meeting of 1/3/17

Meeting Opened at: 9am

Select Board Members Present: Kenn Basler, Chairperson, Steve Weisz and Carol Edelman

Also in attendance: Cliff Weiss

Miscellaneous Items Reviewed:

- The Board briefly discussed all of the projects currently in progress (broadband, transfer station, 2nd cell tower) for 2017.
- Kenn reported that he did receive several calls regarding the increase to the tax rate. The January Monterey News will have an article that addresses this.
- The Board commended M. Noe on the 2 comparisons she created and has kept updated with regards to employee salaries and benefits. There will be one more coming that focuses on all departments and is a bit more specific.
- The Board signed a letter to the Conservation Commission requesting they issue a Certificate of Compliance for the RT23 project. They signed another letter requesting that the Order of Conditions for DEP file #230-0243 for the Lake Garfield drawdown be extended for another 3 years.
- The Board discussed the proposal made by Alice Boyd last week and agreed they want to commit to her services with a conditional yes as we do not have town approval for the contingency funds yet. An official decision will be made next week as we are still waiting on word from the Finance Committee where the contingency funds will come from.
- Town Administrator office space: Kenn has had conversations with Willie, Shawn, Don T and the Administrative Assistant and is proposing to relocate certain records from the storage room to downstairs (which will be sorted through, reorganized and what can be disposed of will be), create an office in there without a window and a/c (to be done in the summer); the Accountant and Treasurer will be moved there and Willie will go into the office they are currently using. The 2nd phase of this project will be to install a window and a/c mini split in the spring/summer; discussion ensued about the practicality of not putting the window in right now. Phase 1 will cost under \$3,000 and Kenn is proposing to use monies from the 015196 town offices budget line item. Once approved we will solicit 3 quotes and will have work begin within 2 weeks. Steve had concerns about not doing the project completely from the start as well as using the 015196 line item as the cost may cause us to overspend. Steve will speak to Willie about his concerns prior to the Board making any final decisions.
- Monterey School: Invitations to bid will need to be written for the work to be done; Willie will be spearheading that. It was suggested that a community conversation be scheduled to discuss the future of the building/program.
- Curtis Rd bridge: Willie, Shawn and Kenn have meetings scheduled with the engineers and DOT and how the forced closing of this bridge is going to impact Monterey.
- Community Center: the only item left holding up the certificate of occupancy is the stair rails which they are working on with Willie to put out to bid.
- Transfer station: The transfer station attendants have concerns about snow removal, an attendant's shack, levelness of the swap shack and other misc items. They will be scheduled to meet with the Board, Willie and Shawn at next week's meeting.
- Warrants were signed.
- Minutes from 12/21 & 12/28/16 were approved.
- Administrative Assistant's weekly report was reviewed.
- Police Chief's weekly report was reviewed.

A motion was made and unanimously approved to adjourn the meeting at: 10:21am

Submitted by:

Melissa Noe, Administrative Assistant

Approved by:

Monterey Select Board

cc: Website (www.montereyma.gov)

Select Board Members
Minutes Book
Town Clerk