
Select Board Meeting Minutes 5/23/18

Select Board Minutes of the meeting of 5/23/18

Meeting Opened at: 4pm

Select Board Members Present: Carol Edelman, Chairperson, Kenneth Basler and Donald Coburn

Also in attendance: Kay Purcell, Linda Thorpe, Jim Barry, Jon Sylbert, George Cain, Rebecca Wolin,

Miscellaneous Items Reviewed:

- A motion was made to appoint Kim Wetherall as the Conservation Commission Agent and as a Conservation Commission member for a 90 day probationary period. The motion was seconded and unanimously approved.
- A motion was made to appoint Jeremy Rawitz as Conservation Commission member for a 3 year term. The motion was seconded and unanimously approved.
- A motion was made to appoint Ilene Marcus to the Parks Commission until the next election. The motion was seconded and unanimously approved.
- A motion was made to appoint Kyle Pierce and Ilene Marcus as Council on Aging members for a 3 year term. The motion was seconded and unanimously approved.
- The Board approved the June Select Board corner.
- The Board signed the contract extension letters for the tree pruning, heavy equipment rental and gravel.
- The Board approved posting the lawn mowing job through the senior tax work off program. They asked that M. Noe follow up with the insurance company on coverage.
- M. Noe updated the Board on her ongoing research to find a new company to place collection bins for clothing and books at the transfer station since learning that Big Hearted Books/Clothing has gone abruptly out of business.
- Linda Thorpe came in to inquire about the details of the Memorial Day Observance and parade. She also mentioned that she has placed a box at the transfer station for collection of flags to be properly disposed of.
- The Board agreed to have Carol be the representative to sit on the committee to discuss changes to the regional school district assessment.
- The Board decided to hold the June 29th special town meeting at town hall and therefore the CART representative would not be necessary as the acoustics are much better here.
- The Board agreed to using the Accountant/Treasurer office as a shared office for the Accountant/Treasurer, Council on Aging and other committees that may need a temporary desk/phone, etc.
- It was agreed to sell the compost bins from town hall through the Administrative Assistant and Town Clerk offices for \$5/each.
- Jim Barry from the DOER came in to make a presentation on becoming a green community. Berkshire Regional Planning Commission has already written a proposal for Monterey to help us through this process and has been approved for up to \$7,500 to date. The Board will review the information given and get back with Jim if Monterey plans to move forward.
- Carol will attend the climate summit in June at Berkshire Community College which is related to the green community's presentation given earlier by Jim Barry.
- The Board met with the whole Finance Committee to discuss the following:
 - a. Carol asked for a volunteer from the Finance Committee to attend the meetings to discuss changes to the school assessment and agreement (Regional Agreement Review Subcommittee). Rebecca and George volunteered to be the Finance Committee representatives.
 - b. The Board reviewed the draft special town meeting warrant which includes a proposal from the assessor's office to hire a part time assistant for the Principal Assessor for \$15/hr for a maximum of 10 hours a week (\$7,800). Jon was in favor of putting it on the warrant but George was against it as the Principal Assessor stated he isn't retiring for another 5-6 years and this isn't necessary. A motion was made to place the request on the warrant which was seconded and unanimously approved by the Select Board and approved 2 – 1 by the Finance Committee.
 - c. The Finance Committee approved the transfer of \$2,475 from the reserve fund to cover the bill for the GASB45/75 actuarial report. This has been budgeted for going forward.

- M. Noe reported to the Board the meeting she and Shawn Tryon had with the transfer station attendants regarding creating policies to turn over items in the swap shack, keeping that area contained to inside the building, making sure that only the approved items are stored in the 2 shipping containers and other misc items. One item that came up that will need to be researched further is the cans and bottles and where the monies from these should be going.
- The Board discussed the recent minutes of the Library Trustees, there was some concern about them to them. The Board is going to follow up with Counsel on the items causing concern and will schedule a meeting with the Trustees for a future date.
- The Board is going to have an extra working meeting next Wed at 9am to meet with Dennis Lynch on the 319 grant and continue on other administrative items we were unable to get to tonight.
- Warrants were signed.
- Minutes from 5/9/18 were approved.
- Administrative Assistant's weekly report was reviewed.
- Police Chief's weekly report was reviewed.

A motion was made and unanimously approved to adjourn the meeting at: 7:00pm

Submitted by:
Melissa Noe, Administrative Assistant
Approved by:
Monterey Select Board

cc: Website (www.montereyma.gov)
Select Board Members
Minutes Book
Town Clerk