
Select Board Meeting Minutes 1/24/18

Select Board Minutes of the meeting of 1/24/18

Meeting Opened at: 9am

Select Board Members Present: Steve Weisz, Chairperson and Carol Edelman

Also in attendance: Shawn Tryon, Dennis Lynch, Alice Boyd, Maryellen Brown

Miscellaneous Items Reviewed:

- The Board met with Shawn Tryon, Director of Operations to review the following:
 - The Board reviewed the Curtis Rd Bridge Repair Invitation to Bid package. Although Kenn was unable to make today's meeting he did call and report that he had no changes. Carol and Steve both approved the package. M. Noe will post in all the appropriate places tomorrow.
 - Lake Garfield –The water level is up a bit but the highway has been fighting a semi plugged pipe which he believes is caused by dead weeds.
 - Monterey School – The insurance company performed a loss control survey and has recommended 4 areas that need to be addressed within the next 30 days or we face losing coverage. After speaking with the insurance company it was agreed that we will fix what the weather allows us to now and the Board will begin conversations about the future of the building. "No Trespassing" signs will be posted and entryways will be blocked off. Carol asked Shawn for an estimate of what repairs would cost to make the building suitable for a school program so we can bring it to the voters and the School Committee.
 - It was agreed to schedule a future meeting with Shawn, the Tree Warden and the Board to discuss the job description of the Tree Warden and future budgets.
 - Bally Gally – The renter has stated that there is a leak around the chimney which has been going on for years despite many attempts to fix the issue. We've had another mason look at the issue and unsuccessfully attempted another fix. Shawn recommended looking at whether the town wants to keep this building.
 - TIPS – Shawn met with Terry Walker who will work on submitting a new proposal which will involve sitting down with the state to come up with a feasible project that meets their criteria. The February 2nd deadline noted in an earlier email does not apply to new projects so we are not rushed to submit anything.
 - Shawn is working with Camp Hume regarding some road/mud/traffic issues on Chestnut Hill.
- At 9:30am Alice Boyd of Bailey Boyd and Associates came in to hold a public hearing for the Community Development Block Grant. There are still slots available (at least 7-9 more households) for residents to request home improvement/repair funding from the current grant. She provided the Board with a quarterly report and a motion to continue the grant and apply for next year. A motion was made to submit a FY18 CDBG grant for housing rehabilitation and to authorize the Chairman of the Select Board or designee to sign the grant application and associated forms. The motion was seconded and approved. Another motion was made to rollover the FY17 contingency funds and apply them to the FY18 application with the understanding that these funds will be used for Monterey exclusively and no additional funds will be raised and appropriated. The motion was seconded and approved.
- Dennis Lynch came in to follow up on the MVP grant and to create a working group. A letter was reviewed and approved which Dennis will send out to all boards and committees as well as Camp Hume and Gould Farm with regard to forming a working group which is a requirement to the grant.
- Maryellen Brown came in to discuss if the Board is on the same page as she is with regard to her goal to get a kindergarten program back in the Monterey School. The Board updated Maryellen on the recent insurance inspections; the inspection done in the fall shows there is lead in the building which has to be remediated and would be costly. The Board feels that it is unclear whether the majority of residents still support a program in Monterey, and the Board's intention is to put it before the voters at a town meeting. If the town votes to spend 'xx' amount of dollars (estimated to be between \$300 – 400k) to bring the building up to code, the Board will move forward. The next questions: are there enough children to justify a program, and would the School Committee be willing to re-establish a program..

- FY19 Budget: The Board discussed the new budget item for education and training expenses for the Administrative Assistant as well as adding an expense line for the grantwriters to cover mileage and other necessary travel expenses.
- The Board approved M. Noe signing up for the 2 upcoming procurement classes, which will facilitate town business procedures.
- The Board approved updates to the Employee Manual. New copies will be distributed to employees.
- Warrants were signed.
- Minutes from 1/10/18 were approved.
- Administrative Assistant's weekly report was reviewed.
- Police Chief's weekly report was reviewed.

A motion was made and unanimously approved to adjourn the meeting at: 12pm

Submitted by:
Melissa Noe, Administrative Assistant
Approved by:
Monterey Select Board

cc: Website (www.montereyma.gov)
Select Board Members
Minutes Book
Town Clerk