
Select Board Meeting Minutes 10/25/17

Select Board Minutes of the meeting of 10/25/17

Meeting Opened at: 4pm

Select Board Members Present: Steve Weisz, Chairperson, Carol Edelman and Kenneth Basler

Also in attendance: Justin Cole, Don Clawson, BJ Johnson, Mickey Jervas, Joanne Stoll-Pizzano, George Cain, Jon Sylbert

Miscellaneous Items Reviewed:

- Don Clawson came in to have the Board sign an updated LA5.
- The Board met with Baystate Municipal Accounting to discuss the following:
 - a. Work on the recap is done. The problems with how the recap was filled out last year have been corrected.
 - b. October reports should go out earlier than usual due to the way the warrant dates fall.
 - c. Updating the payroll codes is 80% completed. Tracking paid accruals on the checks should begin in January.
 - d. Over the next 60 days year end reporting will begin.
 - e. Justin reviewed his response to the finance committee regarding spending and reporting questions they had.
 - f. Justin discussed the cons to the proposal to change the Building Inspector salary and expenses from a line item to a revolving account. He does not recommend making this change as the estimated revenue we report would dramatically go down and negatively impact our tax rate.
- The Board met with our representative, Joanne Stoll from MIIA to review our current property and liability policies.
- Mickey Jervas came in to ask why the Board provided information to Locke & Lord directly rather than giving them to the Trustees as per the Memorandum of Understanding. On a separate note Mickey expressed her concern with the state that the school district has left the Monterey School building in.
- The Board met with members of the Finance Committee to review the following:
 - a. FY19 budget process.
 - b. The Board provided the comparison of the 4 major department's budgets and surrounding towns that the Fin Comm requested.
- Warrants were signed.
- Administrative Assistant's weekly report was reviewed.

A motion was made and unanimously approved to adjourn the meeting at: 6:30pm

Submitted by:

Melissa Noe, Administrative Assistant

Approved by:

Monterey Select Board

cc: Website (www.montereyma.gov)

Select Board Members

Minutes Book

Town Clerk