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# Select Board Meeting Minutes 9/26/18

## Select Board Minutes of the meeting of 9/26/18

**Meeting Opened at:** 4pm

**Select Board Members Present:** Carol Edelman, Chairperson, Kenneth Basler and Donald Coburn

**Also in attendance:** Kay Purcell, Kevin Fitzpatrick, Don Clawson, George Cain, Rebecca Wolin

### Miscellaneous Items Reviewed:

- The Board reviewed the response from Counsel with regard to the Superintendent's letter about the Monterey School Building. The Board will request that Town Counsel draft an appropriate deed to have the district release the property to the town, and to have Counsel work with the attorney for the school committee directly to have the committee/district release any claim they might have on the building.
- The Board unanimously appointed John Makuc as Inspector of Animals.
- Minutes from 9/20/18 were approved as written.
- PILOT: Carol thanked Don and Melissa for all of the additional information they found on PILOT programs. Carol has also begun discussions with legislative officials and others with regard to these programs. The Board discussed ways that they could determine a fair amount to be paid by the non-profits. Don Clawson, Principal Assessor was called in to discuss the properties and what they would be assessed if they did not have non-profit status.
- Kevin Fitzpatrick, Tree Warden came in to update the Board on the following:
  - a. Kevin reported that he has taken down 26 hazardous trees since being elected in May.
  - b. He is working with the Director of Operations and the new mapping company, BETA, to mark dead trees and create an ongoing inventory of future work.
- M. Noe reported that Baystate has forwarded our letter regarding arbitration to their attorney and will respond as soon as possible.
- Carol updated the Board on the Green Communities meeting held yesterday. BRPC is working with us on this project. The Board approved and signed the paperwork necessary to begin working on energy usage data reporting. Additional steps will be required, if we proceed, to adjust our zoning through the Planning Board and with town meeting approval.
- The Board met with the Finance Committee to discuss the following:
  - a. Accountant/Treasurer arbitration: Carol brought the Finance Committee up to date on this.
  - b. Kay Purcell, who has recently stepped down from [whatever her official position was]..Council on Aging, described her efforts to reconcile past COA accounts with Baystate and our treasurer. She~expressed her interest in seeing the accounts continue to be~successfully managed in the future.
  - c. Planning Board FY18 overdue bill: BMA has stated that the Board and Finance Committee can agree to pay it and delay closing the FY18 books, or make the vendor wait until annual town meeting where a prior fiscal year bill can be approved for payment. A motion was made allow for an extra FY18 warrant to pay the bills. The Finance Committee and Select Board unanimously agreed.
  - d. FY20 preliminary budget meetings schedule/process: M. Noe provided samples of the budget worksheets to be used during the process. It was proposed to hold the initial meetings jointly with the department head, one selectperson, one finance member and M. Noe. George would also like to project out revenue and capital expenses. The Committee agreed that last year's process and combined efforts were a success, agreed to follow the same process, and requested that Melissa begin creating a schedule which the Finance Committee will discuss and vote on.
- Warrants were signed.
- Mail was reviewed.
- Departmental weekly reports were reviewed.

**A motion was made and unanimously approved to adjourn the meeting at:** 5:46pm

Submitted by:

Melissa Noe, Administrative Assistant

Approved by:

Monterey Select Board

cc: Website ([www.montereyma.gov](http://www.montereyma.gov))

Select Board Members

Minutes Book

Town Clerk