

**MEETING of the MONTEREY BOARD of LIBRARY TRUSTEES**  
**Held at the Monterey Library**  
**October 18, 2021**

**PRESENT:** John Higgins, Nancy Kleban, Mickey Jervas,  
Lisa Smyle and Cheryl Zellman  
**Library Director:** Mark Makuc  
**Absent:** No one  
**Friends:** No one  
**Guests:** Justin Makuc, Select Board  
Cindy & Rob Hoogs, Monterey Historical Society

Meeting was called to order 7:04pm.

**MINUTES:** The minutes of September 13, 2021 were corrected and accepted by motion made by Lisa and seconded by Cheryl. A vote was taken with all voting to accept.

**HISTORICAL SOCIETY:** Rob spoke of the desire of the Society to recreate the relationship between the library and historical society that began in the mid 1970's by returning their collection to the library. Mark had invited Rob to visit the original 1931 basement space to discuss that area for storage of the Society's collection. It is a secure space which may be easily locked, with a ramp access as it is slightly higher than the new basement level. Rob agreed that it was a good space for storage, requiring no work to make it so, and a possible location for displays in the future. In addition, the Society would also like display space at the end of that indoor ramp under the windows and a second space in the new multi-purpose room. Rob had drafted a proposed agreement between the society and the library which the trustees had received on the 17<sup>th</sup>.

There was much discussion and questions from both sides. John felt that we were possibly thinking in two parts. The first was to open the 1931 basement space for storage with a simple agreement and the second to address the issue of display, where and how, later. Rob would like an agreement in principle that display will come in the near future. It was decided that we all needed some time to think and that we will revisit this at the November meeting.

**FRIENDS REPORT:** Mickey presented a preliminary wish list for the Friends support to the Trustees containing some ongoing expenses and a book case for an ongoing book sale

to be custom built and placed in the lobby. This wish list also contained some new directions for the library and friends to take. Mark will discuss the initial priced portion of the list with Carey Veller-Dalton, president of the Friends, for her inclusion in the annual appeal letter.

**DIRECTOR'S REPORT:** Mark has been given Frank D'Amato's funeral flag. He explained that we do not have a place for a permanent display of this sort. It is hoped that a place will be made in Town Hall. In the meantime, it is safe and will be a part of this year's Veterans Day observations.

The Gelbard family had offered two nice wooden chairs to the library. It was decided we would have to decline this generous offer as they didn't quite fit.

Mary Kate Jordan came in to the library to discuss two celebratory Town quilts made by the Monterey Quilters. The first is the 150<sup>th</sup> anniversary quilt and the second is the one being made in honor of the 175<sup>th</sup> anniversary which is 2022. The 150<sup>th</sup> had been hanging for a time in Town Hall but had been removed. She asked if they could be hung in the library. After looking around she felt that the walls of the larger study room would be perfect and Mark agreed. After a short discussion the trustees agreed to accept these historically important gifts.

Ed the Wizard has agreed to perform at our Halloween Party which is held prior to Trick or Treating. He will perform outside and if weather does not permit, Mark has permission to move the performance to the Fire House Pavilion.

There are a number of organizations that are asking to use the multi-purpose room for their events. These include tai-chi, chair yoga, a Parkinson's group and the Council on Aging monthly movie. Mark created a form for people to complete to help keep everything in order and to help reduce surprises when the event rolls around.

No changes to the Covid policy or procedures.

Roger Tryon constructed a swale on the side lawn to divert rain water from the septic system. It appears to be doing its job. As for the water being pumped out of Brookbend's basement onto that same area, that has not yet been addressed.

A number of people responded to Mark's article in the Monterey News about a committee to create a new five year Strategic Plan for the library. Nancy and John will represent the trustees on the committee. Mark told us that some libraries hire consultants to help, we did not in the first go around although Mary King of the Massachusetts Library System was a great help. We will probably have an open forum again to have people attend and express their desires and concerns for the library.

Del Martin, of Knox Trail Forge, had presented us with two designs for a fireplace screen. After studying them for the past month the trustees voted unanimously to accept the tree/leaf design.

**CHAIR'S REPORT:** None

**OLD BUSINESS:** None

**NEW BUSINESS:** None

The meeting was adjourned at 8:37pm by motion made by Cheryl and seconded by Lisa.

**NEXT MEETING:** Monday, November 8, 2021, 7pm, in person

Agenda: Minutes  
Friends Report  
Historical Society  
Director's Report  
Other

Submitted by: Mickey Jervas, Secretary