11/28/23 Executive Session
Monterey Select Board

- Executive Session, Purpose 2: discussion of strategy in preparation for negotiations with Town Administrator

- Motion: I move that the Board vote to convene in Executive Session for purpose two, discussing negotiation strategy for potential negotiations with the Town Administrator, specifically whether to pursue a contract and the details of a contract; to not allow anyone other than Board members to participate in the discussion; and to convene in Open Session after the conclusion of the Executive Session.

- A majority of members vote (by roll call recorded in the minutes) to convene in Executive Session.
- All votes taken during an Executive Session must be recorded roll call votes and shall become a part of the record of the Executive Session.

The current Town Administrator contract expires February 28, 2024. There are three main options:

1. **Renewal of contract**
   a. Negotiations would include the term length and all details. Town Counsel could help draft contract with direction from the Select Board.
2. **Non-renewal of contract; at-will employment – beginning February 29, 2024**
   a. The Town could continue to employ the Town Administrator on an at-will basis indefinitely; or,
   b. The Town could post the job and open up the position for applications. After recruitment and interviews, the Board could decide to hire a new candidate, or the Board could decide to continue to employ the current Town Administrator either as an at-will employee or with an employment contract.
3. **Non-renewal of contract; termination of employment – February 29, 2024**
   a. The Town could post the job, accept applications, interview qualified candidates, and hire a new Town Administrator effective February 29, 2024.

Depending on how the Board wants to act, the Board could authorize the Chair or another member to begin negotiations, or sign a letter clarifying non-renewal of contract, at-will employment status, etc.

Motion to adjourn Executive Session and reconvene in Open Session.