

Corrected & accepted
8/5/19

MEETING OF THE MONTEREY LIBRARY TRUSTEES
Held at the Monterey Library
July 25, 2019

PRESENT: Ann Canning, Shannon A Castille, John Higgins,
Mickey Jervas, Lisa Smyle and MaryPaul Yates
Absent: No one
Library Director: Mark Makuc

Meeting was called to order - 6:00pm.

AGENDA: This special meeting was called specifically to discuss:

1. The Grand Opening and the proposed date of August 17, 2019 *from 12N to 2PM*
2. The furniture that has been received.

John made a motion, seconded by Lisa, to accept the date of August 17, 2019 for our Grand Opening. The floor was now open for discussion.

It was asked, other than approval of the date, what the friends need from the trustees.

1. Can food be served? Since a policy has not been established we can try to discourage sandwiches in the library and restrict them to the multi-purpose room.
2. Who to invite? Mickey had been asked for a list of former trustees and dignitaries to be invited. She passed the list over to Mark for him to complete.

How is the day scheduled to proceed?

1. A children's program is scheduled for 10:30 to 11:30
2. Following their program the children will move to another area to make bookmarks.
3. The multi-purpose room will be set up.
4. There will be a ribbon cutting and speeches.
5. Food will be served.
6. Friends will be stationed in various areas of the library to answer any questions visitors may have.
7. For those signing up to become a friend, library book bags will be handed out. These will be the ones we had with printing added to the reverse side. Dean Hutson of Monterey Tee Shirts is contributing this work.

Who is presenting the Grand Opening?

The Trustees will invite the people. The Friends are the sponsors.

Discussion closed and the motion was brought to a vote. The vote to hold the Grand Opening on Saturday, August 17th passed unanimously.

The furniture for the new library and the events seating was delivered on Monday, July 22nd. Several trustees and Jon Sylbert examed the library furniture for any flaws that evening. The events chairs were in storage and not available to be checked. Mickey made a list of any problems found which was sent to PSI on Tuesday.

The trustees went into the library to re-exam the items on the list. PSI and manufacturer KI are scheduled to be at the library on July 30th to review any problems found. MaryPaul and Ann will meet with them.

It was agreed to ask that if any furniture needs to be removed from the library it not be done until August 19th.

The meeting was adjourned at 6:30pm by motion made by John and seconded by Lisa.

NEXT MEETING: Monday, August 5, 2019 7pm
Agenda - Building progress
Grand Opening

Submitted by: Mickey Jervas, Secretary