



New England Aquatic Services

12 Leach Hollow Road, Sherman, CT 06784
203-885-2318 | www.newenglandaquatic.com

July 12, 2022

Town of Monterey
Administrative Assistant
435 Main Road
P.O. Box 308
Monterey, MA 01245

Subject: 2022 Lake Garfield Proposal

To whom it may concern,

Thank you for the continued opportunity to offer my company's services to your lake. Our system for Diver Assisted Suction Harvesting is based on using divers which remove the plants by the roots and send them to the surface via a 4" suction hose. This hose carries the material to the deck of the boat where it deposits in mesh bags and the water falls through the grating in the floor of the deck and back into the lake.

Pricing and Description:

Item A: DASH

Phase 1: Location of 2+ Acres of EWM

Cost Per Man Hour: **\$75.00**

Estimated Number of Man Hours: **280**

Total Item Cost: **\$21,000.00**

Phase 2: Additional Locations of EWM

Cost Per Man Hour: **\$75.00**

Estimated Number of Man Hours: **200**

Total Item Cost: **\$15,000.00**

**Each crew operates using 4 crew members. Each hour of DASH work is therefore the equivalent of 4 man hours. Cost per man hour includes equipment, material, and fuel costs.

Item B: Mechanical Harvesting and Movable Benthic Barriers

Cost Per Man Hour for MH: **\$325**

**Cost per man hour is equivalent to cost per hour of Mechanical Harvester use as it has one operator. The cost per hour includes equipment, labor, and fuel.

Cost Per Man Hour to DePloy MBB: **\$75**

**Moving and laying benthic barriers typically require a crew of at least three though in many cases 4 crew members. The cost for installing and moving benthic barriers will then equate to \$300 per hour for the full crew which will include the labor and equipment necessary such as the boat and tools for installation. The cost per man hour does not include the cost for the benthic barrier materials.

Item D: Statement of Qualifications

New England Aquatic Services LLC has been in business harvesting Eurasian Water Milfoil (*Myriophyllum spicatum*) for 10 years. NEAS has completed DASH work removing EWM in Garfield Lake for the past 6 years. NEAS does not use Self Contained Underwater Breathing Apparatus (SCUBA) equipment or divers for the purposes of this work. This work is completed by use of surface supplied air and does not require the same certifications as SCUBA equipment requires. The list of employees that will likely perform work on Lake Garfield are: Matthew Vogt, Rick Langford, Craig Vogt, Conner Lewis, John Budrow, Ben Scoular, Chris Forsberg, Sam Alagna, Robert Tanner, Paul Fisher, John Ehli, Charles Betolatti, and Kyle Vincent.

ITEM E: Bidder Equipment

The following list of equipment will be used to execute this work:

- Customized DASH Boat #1
- Customized DASH Boat #2
- Aquamarine H5-200 Mechanical Weed Harvester
- Hookamax Surface Supplied Air Compressors
- 22"x36" Mesh Weed collection bags

**There are no specific certifications for any of these types of equipment.

The cost for services includes all required items in the RFP including all reporting and work logs, use of fragment barriers and mesh bags. We will comply with all orders of condition as required by the State Conservation Commission. We will also provide a brief report of the work including maps showing work locations after the project has been completed. Each mesh bag contains the equivalent of two 5-gallon buckets in volume, or approximately 1.5 cubic feet. The material will be dumped at Gould's Farm in Monterey unless another location is specified by the Lake Garfield Working Group. We are prepared to start work within 14 days of award notification.

If you have any questions or would like any clarification, please do not hesitate to call me at 203-885-2318.

Sincerely,

Matthew Vogt
Owner/President



TOWN OF MONTEREY

435 Main Rd. P.O. Box 277
Monterey, MA 01245

To the Board of Selectmen:

July 30, 2022

On June 22, 2022 an election reform law titled "The VOTES Act" was signed into law in Massachusetts. In this law, there was a change as to who is responsible for assigning police officers at the polling places. It is now the responsibility of the Board of Selectmen to assign police officers to polling places. Previously, it was the responsibility of the Chief of Police. As the Town Clerk, I would contact the Police Department letting them know that I needed a Police Officer or more than one; then the Police Chief would assign a detail.

My request from the Board of Selectmen is that the Board vote at a Board of Selectmen's meeting to allow the responsibility to remain that of the Police Chief and the Town Clerk to assign the police officers to the polling place. This would continue to make the process less complicated and more efficient.

Thank You,

Terry Walker, Town Clerk

Action is requested in response to the changes made to Section 72 of MGL 54 which now charges the Select Board, rather than person in charge of the police force, with detailing a sufficient number of police officers or constables for each polling location. I recommend the following action:

MOTION: Move to approve a sufficient number of police officers, but not less than 1, at the polling location at every election therein, to preserve order, to protect the election officers and supervisors from any interference with their duties and to aid in enforcing the law relating to elections, as required by Section 72 of MGL Chapter 54 which was changed in Section 13 of Chapter 92 of the Acts of 2022. Further, move to designate the Police Chief the authority to assign specific police officers according to scheduling and availability. The Town Clerk will advise the Police Chief on the location and time the officer is needed.

Justin Makuc, Chairman of Board of Selectmen _____

Susan Cooper, Select Board Member _____

DATE: _____

Phone: 413.528.1443 x113 Fax: 413.528.9452

clerk@montereyma.gov
www.montereyma.gov

Monterey Town Administrator

From: susan@montereyma.gov
Sent: Wednesday, August 3, 2022 11:06 AM
To: Melissa Town Administrator
Subject: Chief's request for exemption from policy [FWD: Policy for Contacting Town Counsel]

Here is Gareth's original letter

Susan Cooper
Monterey Select Board

413/429-7099
susan@montereyma.gov

----- Original Message -----

Subject: Policy for Contacting Town Counsel
From: "Monterey Police Chief" <mpdchief@montereyma.gov>
Date: Wed, July 27, 2022 1:43 pm
To: <susan@montereyma.gov>, "'Justin Makuc'" <justin@montereyma.gov>

Hi Susan & Justin,

For as long as I can remember the Chief of Police has always had authority to contact Town Counsel directly as needed. Many situations arise which are civil or criminal in nature and are always confidential and requires a timely response. Having to track down a select board member at a time like that could seriously hamper an investigation or create liability for the town. With Town Counsel not on retainer, I understand the concern, however access by this department has never been abused. I am requesting that the board consider continuing that policy with this department.

Thank-you,

Gareth Backhaus
Chief of Police

Monterey Town Administrator

From: Justin Makuc <justin@montereyma.gov>
Sent: Wednesday, August 3, 2022 11:30 AM
To: Monterey Administrator
Subject: [FWD: Email toTerry]

----- Original Message -----

Subject: Email toTerry
From: <hr@montereyma.gov>
Date: Thu, July 28, 2022 2:37 pm
To: "susan@montereyma.gov" <susan@montereyma.gov>, "Justin Makuc" <justin@montereyma.gov>

Please see the email draft to Terry below. This will help you see what dates we need to decide on before sending. With your permission I would like for Terry to review it as well, let me know if I need to fill out another authorization form or if this still pertains to the previous one.

Hello Terry,

I hope you have been well. I am reaching out to regarding two topics, your provisional schedule and an alternative direct report.

In regards to your provisional schedule that was discussed in the SB meeting on _____. Be it that it was a provisional measure we would like to move forward with you deciding on a more stationary set weekly schedule that would a reasonable accommodation to your original schedule. Because your position as Town Clerk is a public facing role, we will need the this schedule to be during working hours of the town to maintain proper accessibility for the public. We would like to keep this process moving forward so we are giving you 2 weeks from when this email is sent for you to decide upon a set schedule. If I am not given a revised schedule by said date, we can not fulfill the accommodation and your schedule will return to it's pre-provisionary schedule.

Until the current situation is resolved, Justin will be temporarily filling in as your direct supervisor. This is a measure to aid in limiting your interaction with Melissa. Whatever correspondence you typically have with Melissa will now be relayed and administered by Justin. We will put this measure in place starting _____ and we will be re-evaluating this measure no later then _____.

Thank you,

Sophia Bletsos
Human Resources Director
Town of Monterey

Monterey Town Administrator

From: Justin Makuc <justin@montereyma.gov>
Sent: Wednesday, August 3, 2022 11:33 AM
To: Monterey Administrator
Subject: [FWD: RE: Council Consultation]

----- Original Message -----

Subject: RE: Council Consultation
From: "Building Safety" <buildingsafety@montereyma.gov>
Date: Mon, August 01, 2022 4:48 pm
To: "Justin Makuc" <justin@montereyma.gov>

Justin,

I believe this requirement is another layer to add frustration to what you have appointed the Building Commissioner to do that is a requirement of their duties. They are the zoning enforcement officer, and as such, should be able to make a decision when council's opinion is necessary to protect the town's interests. I think I know the reason for the board's new policy but it should not be required for the police or zoning enforcement officer.

Someone from the public may perceive that the Select board wants to weigh in on police and zoning issues and possibly steer the issue from proper enforcement.

I think the policy needs revisiting and please include me in the next discussion.

Thank you,

Don

From: Justin Makuc [<mailto:justin@montereyma.gov>]
Sent: Monday, August 1, 2022 7:01 AM
To: buildingsafety@montereyma.gov
Subject: RE: Council Consultation

Hi Don,

Can you please fill out the Request to Use Legal Counsel form? If you can get it to me by our Board meeting on Wednesday at noon we can vote on it then.

If it is easier for you, you can just respond to the questions here via email and I can put them in the form.

- Form of questions: Written questions via email Phone conversation Other:

- Description of legal services needed/issue faced (attach written questions if applicable and/or explanatory documentation):
- Is this matter time sensitive? If so, please explain:
- Is this matter confidential/subject to attorney-client privilege? If so, please explain:

Let me know if you have any questions.

Thanks,

Justin

From: <buildingsafety@montereyma.gov>
Date: Sun, Jul 31, 2022 at 6:06 PM
Subject: Council Consultation
To: Justin Makuc <justinmakuc@gmail.com>

Permission requested to speak to council on some Zoning issue.
Thank you



Virus-free. www.avast.com

CAROLEE [Mickey] JERVAS
PO BOX [REDACTED]
MONTEREY MA 01245
[413] [REDACTED]

July 21, 2022

PARKS COMMISSION
MONTEREY MA 01245

Dear Commissioners,

After last night's Select Board meeting, I walked out to see the ball field. I was shocked! The condition of the field is deplorable! It is a disgrace to the Town. It can't even be called a ball field. It is an area where some people have played ball and you can see - sort of - where they ran. It is obvious no one has taken care of the field in years!

I fully understand that the beach is your primary concern, it should be. But your second area of concern is the ball field. And the third, the playground. If your budget, this year, allows you to spend money beyond these three, then you can have a movie night, or do work in Bidwell Park. But not before your three primary areas of concern are properly attended to.

It appears the Parks Commission is acting only in reaction to issues brought to your attention, and not actually reviewing all your properties before formulating a budget, with money included for events. I was at one of your meetings and someone brought up tree work that needed attention in Bidwell Park. So, you did the work. Great! But did you first assess all of your properties? Did you see what other areas may need work? Obviously, the answer is no.

I do not think the Parks Commission is responsible for storm damage cleanup. The Town should be responsible for storm damage on all public properties.

I suggest that you immediately attend to the ball field. If the Town can not find the funds to repair storm damage at Bidwell Park, then unfortunately Bidwell Park will need to be closed until the Town can do the work.

Bidwell Park has been a quiet gem in this town for many years. Loved by a small number, unknown by the majority. We who have loved it, will understand if it needs to be closed for a short period of time. Just don't forget it.

Sincerely,

Carolee Jervas

cc: Select Board & Town Administrator