

Corrected or  
approved  
7/1/19

**THE MONTEREY LIBRARY TRUSTEES**  
**Met at temporary headquarters in the Fire Station**  
**May 6, 2019**

**PRESENT:** Ann Canning, Shannon Castille, John Higgins,  
Mickey Jervas, Lisa Smyle and MaryPaul Yates  
**Absent:** No one  
**Library Director:** Mark Makuc  
**Bldg Support:** Rob Todisco, P3 Owners Project Mngr

**NOTES:** The Trustees met at 7:00pm specifically to finalize furniture choices for the new library space and auditorium seating in the multi-purpose room, as well as the building's exterior color and several additional items.

After our meeting on April 18<sup>th</sup> a list of furniture choices was sent to Lauren Stara of the MBLC for her review. She pointed out her concerns and made some suggestions. She and MaryPaul spoke on the phone which helped them understand each other's point of view better. Lauren has been a great source of support. Since receiving our MBLC grant she has offered a number of suggestions. We are not bound to accept them, but we do listen and learn.

Lauren suggested a mesh chair for auditorium use as being both lighter and less expensive. A question was raised about the white seat chosen being hard to clean. In the end all accepted the Doni as proposed.

Lauren expressed concern with potential for materials chosen for seating in the new library for showing dirt. MaryPaul felt colors chosen were of a medium colorway, neither too dark nor too light, that generally disguises soiling. Materials would be treated to be stain resistant.

Color of chairs to be used at the computer table and in the two studies was thought to be a bit bright and possibly incompatible with the wall color. Acceptance of this chair was 5 to 1.

The white plastic shell of chairs for the teen and children's areas was questioned as to its brightness and difficulty to keep clean. Again 5 to 1.

Ann made a motion seconded by John that after reviewing Lauren Stara's suggestions and other questions raised we

stay with the furniture as proposed and approved by the Trustees on April 18<sup>th</sup>. The vote to accept this motion was 5 for to 1 against.

MaryPaul told us that the Banners have offered us two deck chairs and an outdoor bench. These chairs are currently available in retail stores and could be matched with more. It was asked what would happen if we didn't like them and assurance was given that it would be okay with the Banners. Ann made a motion seconded by MaryPaul to accept the Banners' gift. The motion passed unanimously.

Rob took the floor with job site issues. It had been noted just that day by Aaron the job super, Keith the site work contractor and Rob that the grading at the rear wall of the septic field made for a four foot drop. They are concerned about possible falls and suggested that a split rail fence be installed to warn people. Mark thought the drop to the river was possibly of greater concern. We'll address this issue at next week's trustee meeting.

Interior trim in the multi-purpose room [original library space] was to be re-used. The trim is original to the building and consists of locally harvested wood - chestnut and spruce among other species. It includes the entry door and frame, ceiling beams, four wood pilasters and floor and window trim. All trim that needed to be removed during construction was done in a manner to protect it as much as possible. Because the floor trim was applied after the stacks had been installed, that trim turned out to be numerous small pieces where now full wall length sections are needed. As for the window trim in addition to some pieces splitting, because the walls have been insulated and are now thicker a piece of trim is needed to fill the area between the window and the wall. The millworker has said that he can either use the existing pieces and add new sections where needed, or frame the windows with all new wood. There will be no additional cost either way and the wood will be stained to match the original. There was discussion as to the advantages and disadvantages of each choice. Although losing the original wood was not an easy choice, it made better sense to use all the same wood in a location. Ann made a motion seconded by Shannon that the millworker replace all window trim with new wood, using the same style and color as the original. The motion passed.

the addition with the rationale that this would emphasize the original structure. This format was chosen in a May 2018 meeting of the building committee, some trustees and others. A request was made that this choice be revisited as others had been earlier. Opinions were solicited around the table with everyone's views expressed and discussion held. John made a motion seconded by Ann that the exterior of the building be painted all white. The motion passed.

Fiber Connect has submitted a proposal for connecting the wi-fi in the new basement. There will be five or six connections, 3 inside and 2 or 3 outside. Estimate for 5 connections was \$2,644.98 and can be paid through the IT line in the Owner Expenses portion of the construction budget. After a short discussion MaryPaul made a motion seconded by Ann that Fiber Connect's proposal be accepted. The motion passed unanimously.

**CHAIR:** Lisa wished to point out some areas of Communication Protocol which had recently been breached.

1. There can be no votes made via e-mail.
2. There should be no individual communication with vendors, all communication to come from the board.
3. The chair posts all meetings.

Further she suggested that we refresh our memories on these and other matters by rereading the Trustee Guide.

**OLD:** Ann had not put together talking points how various choices were made but plans to have them for next meeting.

At 7:55 a motion to adjourn was made by John and seconded by Shannon.

Next meeting May 13, 2019, 7pm.

Submitted by: Mickey Jervas, Secy