

# Planning Board Meeting Minutes 11/18/2021

Committee / Board Name: Town of Monterey Planning Board

Date of Meeting: 11/18/2021

Time of meeting: 7:00pm

Location of Meeting: Town Hall and Teams

Phone: 413-822-0945

Board members in attendance: Laura Mensi, Tom Sawyer, Lauren Behrman, Roger Tryon, Chip Allen

Also in attendance: Justin Makuc

Agenda items discussed:

1. **Master Plan** – Monterey received \$40,000 for Master Plan Consultant. Board reviewed Berkshire Regional Planning Commission (BRPC) guidance document for Master Plans. Also reviewed Requests for Proposals (RFP's) from Lunenberg, MA and Maynard, MA and will use it as reference for our own RFP. Discussed possible need for the Steering Committee for Master Plan. Planning Board members will begin a draft of RFP for review at the next meeting.
2. **Special Permit Application** – Dock permit for Hupi Road property tabled until 12/9/2021 meeting.
3. **Short Term Rental Properties** – Resident Susan Cooper requested that the Planning Board review the issue of short term rentals in Monterey. The Planning Board will begin that review in early 2022.
4. **Board Member Items** -
  - a. Going forward meeting minutes will be issued for board member review and approval prior to the next meeting.
  - b. Tom attended monthly meetings re: Town's financial statements.
  - c. All documents and resources used in Planning Board meetings will be made available (electronic format) to the public.
5. **Mail** – notice of two Great Barrington special permits.
6. Adjourn 8:35pm
7. Approved 12/9/21 (Tom/Laura/Lauren/Roger)