

TOWN OF MONTEREY  
 INVITATION TO BID  
 Municipal Solid Waste and Recycling Services

The Town of Monterey is seeking bids for a one year contract agreement (contingent upon town meeting approval) for Municipal Solid Waste Removal, Recycling Services and related services with the option of extending the contract for two (2) consecutive one year periods. Sealed bids clearly marked "Municipal Solid Waste and Recycling Services" are due by May 3, 2023 at 1:00pm to the Town Administrator at Town Hall, P.O. Box 308, 435 Main Rd, Monterey, MA 01245. The Select Board reserves the right to reject any and all bids, and to waive any informality in bidding if deemed to be in the best interest of the Town of Monterey. Specifications and minimum requirements are listed below:  
 Melissa Noe, Town Administrator  
 Town of Monterey

TOWN OF MONTEREY  
 INVITATION TO BID

Municipal Solid Waste and Recycling Services

I. General Information/Project Description

The Town of Monterey is seeking bids for a one year contract agreement (contingent upon town meeting approval) for Municipal Solid Waste Removal, Recycling Services and related services with the option of extending the contract for two (2) consecutive one year periods. All interested parties must submit their sealed bid containing complete information as requested in the BID SUBMISSION REQUIREMENTS described herein by May 3, 2023 at 10am in the Office of the Town Administrator.

II. Scope of Services

1. Equipment to be provided, installed and maintained by Contractor (please do not leave any fields blank):\*

|   |  | Monthly Rental Fee (Required) |
|---|--|-------------------------------|
| A | 4 Yard Compactor/hopper for MSW compactor                      | \$ 750.00                     |
| B | 40 Yard Compactor Container for Municipal Solid Waste          | \$ 200.00                     |
| C | 40 Yard Compactor Container for Mixed Paper Recycling          | \$ 200.00                     |
| D | 40 Yard Container for Mixed Containers (Bottles/Cans/Plastic). | \$ 175.00                     |
| E | 30 Yard Container for scrap metal                              | \$ 125.00                     |
| F | 40 Yard Container for bulky waste                              | \$ 175.00                     |
|   | <b>TOTAL MONTHLY FEE FOR EQUIPMENT</b>                         | <b>\$ 1625.00</b>             |

**\*Note: All containers must be in NEW condition and be free of holes, sharp edges and rust. Monterey reserves the right to purchase containers for our use at any time during the contract period and no longer pay rent.**

2. Hauling and Tipping Service Fees. Monterey is a member of Springfield MRF and materials will be delivered to their facility on Birnie Ave or other designated location in Springfield.

*\* DISPOSAL MAY INCREASE EACH YEAR UP TO 10% FOR 2ND + 3RD YEARS*

| Please do not leave any fields blank |                         | Approx. Tons/Yr | Haul Price Year 1 | Haul Price Year 2 | Haul Price Year 3 | Tip Fee (if applicable) |
|--------------------------------------|-------------------------|-----------------|-------------------|-------------------|-------------------|-------------------------|
| A.                                   | Municipal Solid Waste   | 266             | \$ 350.00         | \$ 385.00         | \$ 423.50         | \$ 120.00 per ton       |
| B.                                   | Mixed Paper & Cardboard | 74              | \$ 525.00         | \$ 577.50         | \$ 635.25         | N/A                     |
| C.                                   | Bottles/Cans/Plastics   | 66              | \$ 525.00         | \$ 577.50         | \$ 635.25         | N/A                     |
| D.                                   | Scrap Metal             | 16              | \$ 225.00         | \$ 247.50         | \$ 272.25         | 0                       |
| E.                                   | Bulky/Demo Waste        | 90              | \$ 300.00         | \$ 330.00         | \$ 363.00         | \$ 120.00 per ton       |
| F.                                   | Tires                   | 0               | \$ 575.00         | \$ 632.50         | \$ 695.25         | \$ 175.00 per ton       |
| G.                                   | Rigid Plastics          | 5               | \$ 525.00         | \$ 577.50         | \$ 635.25         | N/A                     |

\*100% of proceeds from the sale of metal, paper/cardboard, Rigid Plastics, Bottles/cans to go to the Town. Delivery receipts will be required from Springfield MRF and Scrap metal dealer. The Town reserves the right to reject bids for scrap metal.

3. **Maintenance of Equipment:** Transfer station shall be the responsibility of the Contractor. The Contractor shall regularly inspect, maintain, adjust, repair and lubricate all equipment on site except for Monterey owned equipment. Any repairs made to Town owned property shall be pre-approved and then billed to the Town at cost.

**4. Fuel Surcharges-**

Does your company charge a surcharge when hauling? Yes  No

If so, provide a schedule of surcharges as reflected by the price of diesel fuel using the website

[https://www.eia.gov/dnav/pet/pet\\_pri\\_gnd\\_dcus\\_nus\\_w.htm](https://www.eia.gov/dnav/pet/pet_pri_gnd_dcus_nus_w.htm) The

current average price as of April 12, 2023 is \$4.098 per gallon.

Monterey will not pay surcharges unless the price of fuel surpasses \$4.50 per gallon.

**5. TO BE PROVIDED BY THE TOWN**

|   |
|---|
| Existing retaining walls and concrete slabs for equipment             |
| All electrical connections to run compactors                          |
| Appropriate lighting and signage                                      |
| Compactor and hopper for paper and cardboard                          |
| Container and recycling of fluorescent lamps, rechargeable and button |

batteries, refrigerators and clothing

6. Contractor agrees to comply with all Federal, State and local laws and regulations.
7. Plowing and sanding for access to all containers is provided by the Town.
8. Optional Service: Cost for providing two (2) attendants to work the Transfer Station Wednesdays 7:45am – 1:15pm, Saturdays 7:45am – 1:15pm and Sundays 9:45am – 4:45pm (Sunday following Labor Day through the Sunday before Memorial Day and 9:45am – 6:15pm Memorial Day – Labor Day). Please enter total cost for the one year contract period.

\$           N/A          

Contract period is from July 1, 2023 to June 30, 2024 with the Town of Monterey having the option of extending the contract for two (2) consecutive one year periods. The Town of Monterey reserves the right to terminate this agreement if the Contractor fails to meet all contractual obligations.

#### IV. Minimum Qualifications.

All applicants must possess the following minimum qualifications:

1. Massachusetts professional registration and licensing in all applicable disciplines.
2. Maintain sufficient levels of staff to complete the project in an acceptable time frame.
3. Must have prior to signing of the contract:
  - a. Professional liability insurance of \$3,000,000.00, or such other higher amount as may be agreed to during contract negotiations.
  - b. Workers' Compensation insurance in accordance with all applicable state laws.

#### V. Proposal Submission Requirements.

1. Sealed bid shall be submitted no later than 10am on May 3, 2023. Proposals should be submitted to and addressed as follows:

Town of Monterey – Municipal Solid Waste and Recycling  
Page 3 of 14

Services  
435 Main Rd  
P.O. Box 308  
Monterey, MA 01245  
ATTN: Town Administrator

Postmarks will not be considered. It is the sole responsibility of the proposer to insure that its proposal arrives on time at the designated place.

2. Bid should be submitted in a sealed envelope clearly marked on the outside as follows: "Municipal Solid Waste and Recycling Services"
3. Complete bids must include the following:
  - a. The identification of any and all consultants who will work with the applicant with resumes attached. Please identify the individual who will bear primary responsibility for this project.
  - b. Conditions of proposal offered, if any; and
  - c. Any other information that the applicant considers relevant for the purpose of evaluating its qualifications for the project.

#### VI. Selection Process.

1. In evaluating bids, the Town of Monterey will review all bids and base its selection on the following criteria:
  - a. Prior experience with similar projects. Please provide at least two (2) references for other towns that you provide this service.
  - b. Financial stability of the proposer.
  - c. Completeness of proposal submitted by each firm: and
  - d. Any other criteria considered relevant to the project.

#### VII. General and Special Provisions.

1. The Town of Monterey reserves the right to reject any and all bids, waive informalities, and to recommend the award of a contract as may be in the best interest of the Town of Monterey.
2. All proposals, materials, drawings, plans, etc. submitted in conjunction with the selection process shall become the property of the Town of Monterey and may be disposed of without notification

and shall be considered public information.

3. The Contractor selected shall be expected to comply with all applicable federal and state laws in the performance of services.
4. The consideration of all proposals and subsequent selection of the successful proposal shall be made without regard to race, color, sex, age, handicap, religion, political affiliation or natural origin.
5. The Contractor shall adhere to the provisions of the Fair Employment Practices Law of the Commonwealth of Massachusetts (Chapter 151 B of the Massachusetts General Laws).
6. The provisions relating to nondiscrimination and affirmative action in employment shall follow through all contacts and subcontracts that the successful applicant may receive or award as a result of this contract.
7. Prospective applicants who have any questions regarding this Invitation to Bid should contact: Town Administrator, Melissa Noe at [admin@montereyma.gov](mailto:admin@montereyma.gov) .

All inquiries must be made in writing, responses will be sent to all proposers of record.

#### VIII. Certification of Non Collusion and Tax Compliance.

A “Certificate of Non-Collusion” and “Certificate of State Tax Compliance” must be signed and included with the proposal (forms attached).

**CERTIFICATE OF TAX COMPLIANCE**

Pursuant to Chapter 62C of the Massachusetts General Laws, Section 49A(b), I, ROBERT W BROWNSON, authorized signatory for ROGER TRUCKING, do hereby certify under the pains and penalties of perjury that said contractor has complied with all laws of the Commonwealth of Massachusetts relating to taxes, reporting of employees and contractors, and withholding and remitting child support.



Signature

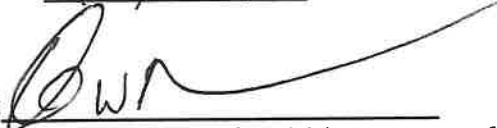
Name: ROBERT W BROWNSON

Title: OWNER

**CERTIFICATE OF NON-COLLUSION**

The undersigned certifies under penalties of perjury that this bid or proposal has been made and submitted in good faith and without collusion or fraud with any other person. As used in this certification, the word "person" shall mean any natural person, business, partnership, corporation, union, committee, club, or other organization, entity, or group of individuals.

DATE: 5/3/2023

BY:   
Name of person signing bid or proposal

SEAL if proposer is by corporation

Name of business

ROGER TRUCKING

Address 57 VANDEUSEN KILL RD HUNTSBROOK / PO Box 166

City State Zip

GREAT BARRINGTON MA 01230

Telephone

413-528-8128