

**Town of Monterey
Policy Statement**

Policy Name: Holiday Guidance	Approval Authority:	Board of Selectmen
Adopted: 9/23/21	Applies to: Revised:	All Departments Reviewed: --

No official town business or meetings shall be scheduled on the following holidays observed by town departments: New Year’s Day, Martin Luther King Day, President’s Day, Patriot’s Day, Memorial Day, Juneteenth, Independence Day, Labor Day, Columbus Day, Veteran’s Day, Thanksgiving Day and Christmas Day. All holidays falling on a Sunday are observed on Monday and those falling on a Saturday are observed on Friday under state law.

In addition to those listed above official town business and meetings shall not be scheduled on Rosh Hashanah (fall), Yom Kippur (fall), the first two nights of Passover (spring), Good Friday (spring) and the first night of Hanukkah (winter). All Jewish holidays begin at sunset the night before it appears on the calendar.

Also it is important to check other religious holidays that may prevent members of a certain faith from attending meetings. Public meetings should not be scheduled on State, Presidential Primary or Election Days. Except in cases of emergency meeting should not be scheduled on weekends.