REPORT ON THE SPECIAL TOWN MEETING

TOWN OF MONTEREY, JUNE 29, 2018

COUNTY OF BERKSHIRE, SS.

On June 29, 2018, 22 people qualified to vote at Special Town Meeting gathered at the Meeting Room at the Monterey Grange #291in the Town of Monterey at 7:00 p.m. in the evening.
Proceeding to the articles of this meeting, the following actions were taken on the following articles.

ARTICLE 1. To see if the Town will vote to authorize the Board of Selectmen to apply for, accept and expend a MassWorks Grant from the Massworks Infrastructure Program in the amount of $1,000,000, and sum will be used for Safety Improvements Project on Blue Hill Rd, or take any other action relative thereto.
PASSED WITH UNANIMOUS VOTE - YES

ARTICLE 2. To see if the Town will vote to raise and appropriate the sum of $7,800 or any other sum for the purpose of hiring an assistant to the Principal Assessor, or take any other action relative thereto.
PASSED WITH MAJORITY VOTE - YES

ARTICLE 3. To see if the Town will vote to amend Line item 914 "Health Insurance" approved at the annual town meeting for $172,640 to $151,000 or take any other action relative thereto.
PASSED WITH UNANIMOUS VOTE - YES

ARTICLE 4. To see if the Town will vote to amend the general bylaws of the town by adding a new section to establish and authorize revolving funds for use by certain town departments, boards, committees, agencies or officers under Massachusetts General Laws Chapter 44, § 53E½, or take any other action relative thereto. **(Majority vote to adopt or amend general by-law/ordinance)**
DEPARTMENTAL REVOLVING FUNDS

PASSED WITH UNANIMOUS VOTE - YES

1. Purpose. This bylaw establishes and authorizes revolving funds for use by town, departments, boards, committees, agencies and officers in connection with the operation of programs or activities that generate fees, charges or other receipts to support all or some of the expenses of those programs or activities. These revolving funds are established under and governed by General Laws Chapter 44, § 53E½.

2. Expenditure Limitations. A department or agency head, board, committee or officer may incur liabilities against and spend monies from a revolving fund established and authorized by this bylaw without appropriation subject to the following limitations:
A. Fringe benefits of full-time employees whose salaries or wages are paid from the fund shall also be paid from the fund.
B. No liability shall be incurred in excess of the available balance of the fund.
C. The total amount spent during a fiscal year shall not exceed the amount authorized by Annual Town Meeting on or before July 1 of that fiscal year, or any increased amount of that authorization that is later approved during that fiscal year by the Selectboard and Finance Committee.

3. Interest. Interest earned on monies credited to a revolving fund established by this bylaw shall be credited to the general fund.

4. Procedures and Reports. Except as provided in General Laws Chapter 44, § 53E½ and this bylaw, the laws, charter provisions, bylaws, rules, regulations, policies or procedures that govern the receipt and custody of town monies and the expenditure and payment of town funds shall apply to the use of a revolving fund established and authorized by this

bylaw. The Town Accountant shall include a statement on the collections credited to the fund, the encumbrances and expenditures charged to each fund and the balance available for expenditure in the regular report the Town Accountant provides the department, board, committee, agency or officer on appropriations made for its use.

5. Authorized Revolving Funds. The Table establishes:
A. Each revolving fund authorized for use by a town department, board, committee, agency or officer,
B. The department or agency head, board, committee or officer authorized to spend from each fund,
C. The fees, charges and other monies charged and received by the department, board, committee, agency or officer in connection with the program or activity for which the fund is established that shall be credited to each fund by the Town Accountant,
D. The expenses of the program or activity for which each fund may be used,
E. Any restrictions or conditions on expenditures from each fund;
F. Any reporting or other requirements that apply to each fund, and
G. The fiscal years each fund shall operate under this bylaw.

A **Revolving Fund**	B **Department, Board, Agency or Officer Authorized to Spend from Fund**	C **Fees, Charges or Other Receipts Credited to Fund**	D **Program or Activity Expenses Payable from Fund**	E **Restrictions or Conditions on Expenses Payable from Fund**	F **Other Requirements/Reports**	G **Fiscal Years**
Inspectional Services	Building Inspector	Fees charged and received by the Building Department for gas, plumbing and electrical services	Salaries or wages of inspectors performing gas, plumbing and electric inspections	Annual Expenditures not to exceed: $20,000	Fund carryover balance not to exceed: $25,000	Fiscal Year 2019 and subsequent years
Board of Appeals	Zoning Board of Appeals	Fees charged and received by the ZBA for the application process (filing fee, postage and advertising)	Postage to mail notifications to abutters and advertising fees for legal notices	Annual Expenditures not to exceed: $5,000	Fund carryover balance not to exceed: $3,000	Fiscal Year 2019 and subsequent years
Composting Bins	Transfer Station	Revenue from the sale of compost bins	Purchase of bins and accessories for sale to the public, and related signage and program advertisement	Annual Expenditures not to exceed: $1,000	Fund carryover balance not to exceed: $1,500	Fiscal Year 2019 and subsequent years
Building & Fire Inspection Education	Building Inspector	Fines received under MGL 248A	Program and educational materials, signage and advertising related to taxpayer information and education	Annual Expenditures not to exceed: $2,500	Fund carryover balance not to exceed: $5,000	Fiscal Year 2019 and subsequent years
Community Center & Bally Gally	Select Board and Community Center Administration	Rental monies collected from Bally Gally and fees charged by the Community Center for the use of the center	Community Center: Wages of expenses, supplies and contractual services to maintain and operate the Community Center. Bally Gally: Expenses, supplies and contractual services to maintain and repair Bally Gally	The Community Center may expend up to $11,349 per year for approved expenses. Bally Gally may spend up to $1,500 per year on necessary maintenance and repairs.	Fund carryover balance not to exceed: $50,000	Fiscal Year 2019 and subsequent years

ARTICLE 5. To see if the Town will vote to raise and appropriate the sum of $20,000 or any other sum for Inspectional Services, $5,000 for Board of Appeals expenses, $1,000 for composting bins, $1,500 for Building & Fire Inspection Education and $1,500 for Bally Gally Repairs or take any other action relative thereto.
This article will not be necessary if Article 4 is approved.
VOTE TO DISMISS ARTICLE-UNANIMOUS VOTE – YES

ARTICLE 6. To see if the Town will vote to amend the following approved at the Annual Town Meeting on May 5, 2018; Line item 650 "Community Center Operations" for $8,000 to "Community Center Administrative Staff" to $3,750 for the purpose of hiring an administrative employee for up to 5 hours a week for 50 weeks or take any other action relative thereto.
PASSED WITH MAJORITY VOTE - YES

There being no further business to be brought before this Town Meeting, the Moderator entertained a motion, which was seconded to adjourn at 7:35 p.m.

Respectively submitted,

Terry L. Walker

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Town Clerk, Town of Monerey